

**TOWN OF SHEFFIELD
COUNCIL ON AGING
JUNE 15, 2012
SENIOR CENTER
9:15 AM**

Members Present: Grace Campbell, Chairman
Anne Hyatt, Treasurer
Richard Magenis
Dawn Massini
Jeff Browne
Dorris Van Deusen
Gail Ullman
Carol Sica
Michelle Harwood
Kathy Staropoli

Others Present: Rhonda LaBombard, Town Administrator
David Smith Jr, Board of Selectmen Chairman
John Arthur Miller, Senior Center Director
Jennifer Goewey, Assistant to Town Administrator

Member of the Public: Claudia Martin, Friends of the Senior Center
Janet Stanton

Chairman Campbell called the meeting to order at 9:18 am.

APPROVAL OF MINUTES:

Michelle Harwood moved to approve the minutes from the May 18, 2012, meeting as amended, seconded by Dawn Massini. The motion carried unanimously.

EXPENSE REPORT:

John Arthur Miller gave a budget and state formula grant update. Dorris Van Deusen moved to approve the budget and state formula grant report as submitted, seconded by Michelle Harwood. The motion carried unanimously.

Treasurer Ann Hyatt gave the Treasurer's report. Jeff Browne moved to approve the Treasurer's report as submitted, seconded by Dawn Massini. The motion carried unanimously.

CHAIRMAN REPORT:

Chairman Campbell stated that Richard Magenis, Dorris Van Deusen, and Janet Stanton have all requested three year appointments to the Council on Aging.

Chairman Campbell stated that she has labeled all the paint in the basement.

Discussion ensued regarding the driveway and safety issues surrounding backing up in the rear parking lot and possible solutions. Administrator LaBombard stated that she would have the highway take a look at the parking lot.

Discussion ensued regarding the placement of the sun dial and the peacock.

DIRECTOR REPORT:

John Arthur Miller gave an update on events to be held including the “Bridging the Gap: Projects between Ages” which will start on July 12, 2012. “Bridging the Gap” projects will do small projects every week. Other events are: Men’s Breakfast, Women’s Tea, Eurhythmy class, Fraud awareness workshop and more.

OLD BUSINESS:

The Board thanked Allison Leason for donating the hose winder.

Kathy Staropoli stated that the garden project was almost complete. John Arthur Miller thanked Kathy Staropoli and Michelle Harwood for all their work on this project, and thanked Kiwanis for the donation of flowers. The Council on Aging will send a thank you note to the Mt. Everett students who helped plant.

Jeff Browne stated that he received the quote for the construction of rolling storage for the tables and it was \$1,500. Dawn Massini moved to construct the rolling storage for the tables, seconded by Dorris Van Duesen. The motion carried unanimously.

Discussion ensued regarding the placement of the fire extinguisher and the survey that was sent out to all the residents.

NEW BUSINESS:

Michelle Harwood moved to appoint Jeff Browne as the Council on Aging representative to the Building Committee, seconded by Dawn Massini. The motion carried unanimously. Jeff Browne moved to appoint Michelle Harwood as the alternate representative to the Building Committee, seconded by Dorris Van Deusen. The motion carried unanimously.

Discussion ensued regarding the Friends of the Senior Center’s offer to purchase a bulletin board and a small television to be mounted in the conference room. Dorris Van Duesen moved to accept the Friends of the Senior Center’s offer to purchase a bulletin board and television, seconded by Jeff Browne. The motion carried unanimously.

Discussion ensued regarding the Sheffield Celebration to be held on September 8, 2012. It was consensus of the Board that Kathy Staropoli would be the representative from the Council on Aging to work in conjunction with Friends of the Senior Center.

Discussion ensued regarding holding a Craft Fair on December 1, 2012 from 9-2, and Administrator LaBombard stated that would be permitted.

The next meeting will be on July 20, 201 at 9:15 am.

Jeff Browne moved to adjourn the meeting, seconded by Doris VanDuesen. The motion carried unanimously.

Chairman Campbell adjourned the meeting at 10:22 am.

Respectfully submitted:

Jennifer Goewey
Recording Clerk