

**TOWN OF SHEFFIELD
COUNCIL ON AGING
JULY 20, 2012
SENIOR CENTER
9:15 AM**

Members Present: Anne Hyatt, Treasurer
Jeff Browne
Dorris Van Deusen
Carol Sica
Michelle Harwood
Kathy Staropoli

Others Present: John Arthur Miller, Senior Center Director
David Smith Jr, Board of Selectmen Chairman
Rhonda LaBombard, Town Administrator
Jennifer Goewey, Recording Clerk

Anne Hyatt called the meeting to order at 9:20 am.

APPROVAL OF MINUTES:

Carol Sica moved to approve the minutes from the June 15, 2012, meeting as presented, seconded by Dorris Van Deusen. The motion carried unanimously.

EXPENSE REPORT:

John Arthur Miller gave a budget and state formula grant update. Dorris Van Deusen moved to approve the budget and state formula grant report as submitted, seconded by Michelle Harwood. The motion carried unanimously.

Treasurer Ann Hyatt gave the Treasurer's report. Jeff Browne moved to approve the Treasurer's report as submitted, seconded by Dorris Van Deusen. The motion carried unanimously.

DIRECTOR REPORT:

John Arthur Miller stated that a significant number of surveys have been returned and that Michelle Harwood will compile the data into a spreadsheet.

John Arthur Miller gave an update on the following events: Men's Breakfast, Women's Tea, Blueberry Festival, Fraud Awareness Workshop, Ice Cream Social, a presentation by the Staropolis', "To the South East" and more.

The Berkshire Visiting Nurse Association will visit the Senior Center eleven times throughout the year and will hold a flu clinic as well. The visits will be held on the second Thursday of every month from 10-11.

Jeff Browne moved to approve the Director's report as submitted, seconded by Carol Sica. The motion carried unanimously.

OLD BUSINESS:

Claudia Martin, President of the Friends of the Senior Center, stated that the final payment for window treatments has been made.

Claudia Martin stated that the Friends of the Senior Center will hold a craft fair at the Senior Center on December 2, 2012.

John Arthur Miller stated that Dale Smith has finished the rolling storage cart for the tables. It was admired by all.

NEW BUSINESS:

Discussion ensued regarding the election of Officers. Michelle Harwood moved to nominate Jeff Browne as Chairman, Cathy Staropoli as Vice Chairman, Ann Hyatt as Treasurer, and Richard Magenis as Secretary, seconded by Dorris Van Duesen. The motion carried unanimously.

Grace Campbell submitted her resignation from the Council on Aging. It was the consensus of the Council to send her a letter of thanks for her dedicated years of service.

The next meeting will be on August 17, 2012 at 9:15 am.

Dorris Van Duesen moved to adjourn the meeting, seconded by Carol Sica. The motion carried unanimously.

Chairman Browne adjourned the meeting at 10:05 am.

Respectfully submitted:

Jennifer Goewey
Recording Clerk