

**TOWN OF SHEFFIELD
COUNCIL ON AGING
AUGUST 17, 2012
SENIOR CENTER
9:15 AM**

Members Present: Jeff Browne, Chairman
 Richard Magenis, Secretary
 Anne Hyatt, Treasurer
 Janet Stanton
 Dorris Van Deusen
 Gail Ullman

Others Present: John Arthur Miller, Senior Center Director
 Rhonda LaBombard, Town Administrator
 Jennifer Goewey, Recording Clerk

Jeff Browne called the meeting to order at 9:18 am.

APPROVAL OF MINUTES:

Richard Magenis moved to approve the minutes from the July 20, 2012, meeting as amended, seconded by Anne Hyatt. The motion carried unanimously. Janet Stanton abstained because she was not present at the July 20, 2012 meeting.

EXPENSE REPORT:

Treasurer Ann Hyatt gave the Treasurer's report. Janet Stanton moved to approve the Treasurer's report as submitted, seconded by Dorris Van Deusen. The motion carried unanimously.

John Arthur Miller gave a budget and state formula grant update. Dorris Van Deusen moved to approve the budget and state formula grant reports as submitted, seconded by Richard Magenis. The motion carried unanimously.

DIRECTOR REPORT:

John Arthur Miller stated that he is working on submitting the Annual State report that is due on September 24, 2012.

John Arthur Miller will be away from August 22 thru August 29, 2012. Assistant Director Barbara Fletcher will be providing some additional coverage.

John Arthur Miller gave an update on the following events: Hospice of Western MA will present "Coffee & Chocolate, the good, the bad and the ugly" on September 14, 2012 at 11 am, a free legal clinic on September 21, 2012 at 11 am. Other upcoming events include a fraud awareness workshop, Zumba classes, a leaf peeping trip, and computer classes.

John Arthur Miller stated that he went to the Southern Berkshire Elderly Transportation Corporation (SBETC) board meeting held on July 20, 2012 and that the budget will be level funded, however the Director's Salary was increased by \$5,600.00. They also discussed the SBETC's mission statement and voted to eliminate all funding for events that did not support the SBETC's mission.

Dorris Van Deusen moved to approve the Director's report as submitted, seconded by Janet Stanton. The motion carried unanimously.

OLD BUSINESS:

Discussion ensued regarding the payment of the Traub memorial plaque. Janet Stanton moved to approve the payment of the Traub memorial plaque in the amount of \$125.00, seconded by Dorris Van Deusen. The motion carried unanimously.

NEW BUSINESS:

The Board has one vacancy and two applicants, Helen Johnston and Annie Ryder. The Board of Selectmen will make the appointment on Monday, August 20, 2012.

September 8, 2012 is Sheffield in Celebration. The COA and Friends of the Senior Center will have popcorn, baked goods, extra newsletters, surveys, and a slide show.

The data from the surveys has been documented and the next step is to start going through the interested activities.

The final "Bridging the Gap" session was August 16, 2012. It was a great celebration with a total of 75 participants. The president from the National Honor Society has extended an invitation to their next meeting in September for a brainstorming session on intergenerational projects.

Discussion ensued regarding outreach and measuring outreach and registering services. "My Senior Center" is growing. Discussion ensued regarding shut-in's and how to reach out to them and build awareness on services and resources available to them. Janet Stanton will contact CTSB regarding borrowing video equipment to allow for video presentation of the activities at the Senior Center.

Discussion ensued regarding combining trips with the Historical Society and supplementing of trips and activities.

PUBLIC COMMENT:

Discussion ensued regarding the RAD self defense classes sponsored by the Police Department being held at the Senior Center. The classes will be held on September 4, September 11, September 13, and September 15, 2012. Due to the State Primary the class on September 6, 2012 will be held at the Town Hall.

The next meeting will be on September 21, 2012 at 9:15 am.

Dorris Van Duesen moved to adjourn the meeting, seconded by Richard Magenis. The motion carried unanimously.

Chairman Browne adjourned the meeting at 10:10 am.

Respectfully submitted:

Jennifer Goewey
Recording Clerk