

Minutes of the Council on Aging Meeting 9/18/14 at the Senior Center

Present: COA: Kathy Staropoli, David Steindler., Michelle Harwood, Dorris Van Deusen, Patricia Hardisty, Janet Stanton, Carol Sica, John-Arthur Miller, Helen Johnston, Annie Ryder, & David Smith

Others: John-Arthur Miller, Director and Nadine Hawver, Assistant

Review of 7/21/14 and 8/21/14 minutes:

Minutes of 7/21/14 were reviewed, one correction Motion to approve made by Dorris VanDeusen, 2nd by Michelle Harwood. Approved unanimously.

Minutes of 8/21/14 were reviewed, one correction, Motion to approve made by David Steinder, 2nd by Dorris Van Deusen. Approve unanimously.

Expense Report:

- John-Arthur indicated that the formula grant had only two expenses for postage and printing of the newsletter. The town budget is right on track. Motion to accept the expense reports made by Helen Johnston and 2nd by Michelle Harwood. Approved unanimously.

Director's Report:

- JA thanked the COA for the support to get the Director position from part-time to full-time.
- JA also thanked the Friends and the COA for the success of the Friends table at the Sheffield in Celebration.
- Upcoming Health info activities for the near future Heart Strong with Cindy Croce on 9/25, Barbara DiTomassi from Elder Services will also be here on the 25th to share details of the Money Management programs and SHINE. In October on 10/15 Winnie Veretto will be doing a SHINE presentation. On 10/16 Carol Dupris from SNAP will be here to explain the program, this is supported by the Federal food Nutrition Services.
- JA and Rene Wood attended a Volunteer Driver program. The training covered models, recruitment, screening and training. The BOS is working on improving transportation.
- Nadine will be away 9/22-9/26 and JA will be at the MCOA conference 10/8-10/10.
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Chairman Items:

- Chairman Staropoli reminded the board of the upcoming board training on 9/22 at the Claire Teague center.
- Staropoli updated the board on the full-time director position. Job description is in creation as well as both the COA and BOS working on the measureable goals.
- Nadine was asked to update the board on the new upcoming programs for October. Some programs have been delayed until the BOS gives a start date for the full-time director.
- Staropoli also updated the board on the BOS working on the contract with SBETC for transportation needs of our seniors.
- David Smith Jr updated the board on Lower Level completion. His discussion with Rhonda revolved about where the money will come from to complete the work. Questions to be followed up on by Rhonda are can we use the donated services for the architect and perhaps donated services for the labor, or are we required to adhere to Mass prevailing wage. Michelle Harwood asked if the monies were raised or gifted does the wage requirement kick in. Mr. Steindler thought that if the funds were to be raised by a non-profit we may be able to avoid the Mass prevailing wage requirements, and accept donated services. Mr. Smith will continue to explore the answers to these questions and report back to the board.
- John Arthur mentioned that some research is being done to obtain a generator for the senior center.

- JA mentioned that members of the COA and The Friends will be attending a seminar offered by Berkshire Taconic Foundation on 10/31. Purposeful boards – Powerful fundraising.

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Friends Report – Michelle Harwood spoke about how successful the Sheffield in Celebration was. She mentioned that Jeanne Romeo will do a concert on October 18th. The friends will be doing a Chinese auction and are accepting donations of goods and services.

Public Comment:

- There was no public comment
- Mr. Steindler asked about the future development of a COA committee for Transportation.

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Next meeting time: 6:30 pm on 10/16

Adjourned at 7:20 pm.

Respectfully submitted by Nadine Hawver