

TOWN OF SHEFFIELD
COUNCIL ON AGING
July 21, 2014
SENIOR CENTER
9:30AM

Kathy Staropoli, Chairman	Dorris Van Deusen	Anne Ryder	David Steindler
Helen Johnston, ViceChair	Carol Sica	Janet Stanton	
Dick Magenis, Secretary	Patricia Hardisty	Michelle Harwood	

Others Present: John-Arthur Miller, Director & Nadine Hawver, Assistant to the Director

Vice-Chairman Staropoli called the meeting to order at 9:35 AM

APPROVAL OF MINUTES:

Minutes of the June 23, 2014 were presented for approval. Motion to approve was made by Annie R Ryder, seconded by Dorris Van Deusen. The motion carried unanimously.

EXPENSE REPORT:

Presented by John-Arthur. It is a new year so the only expenses have been payroll and the license for showing movies. Motion to approve the expense report as presented was made by Dorris Van Deusen, 2nd by Dick Magenis. The motion carried unanimously.

DIRECTOR REPORT:

1. John Arthur presented a brief discussion on slowdown in programs due to the summer season.
2. John Lutz from Elder Services will be attending the Men's Breakfast on July 28th as will Karen Lindquist from the Library.
3. Farmers Market coupons are here and are available.
4. It is time for personnel evaluations. JA mentioned that he has completed Nadine's and his will be done next week by Rhonda.
5. John Arthur was appointed to the MCOA as our regional Representative. First meeting was in Milton last week.

CHAIRMANS ITEMS:

1. First order was to elect officers. Dorris Van Deusen moved that Kathy Staropoli be elected Chairman, Helen Johnston Vice Chairman, Dick Magenis, Secretary and Michelle Harwood, Treasurer. Motion was 2nd by Dick Magenis. Motion passes unanimously.
2. Discussion ensued over time of future meetings. Kathy Staropoli read an email from David Smith Jr requesting the meeting be moved to the evenings so he can participate. Discussion ensued. The COA has agreed to move the meetings to 6PM.
3. Building Committee update – Chairman Staropoli will be bringing up the need with the BOS – including the original architects rendering.
4. Prepare for the BOS Meeting – 7/25 at 2:30PM Location yet to be determined. Purpose will be to a) get explanation of the budget line items as it relates to the salaries b) Full-time Director and c) How is the director position going to happen?

Chairman Staropoli asked for a motion for the COA to recommend to the BOS that the COA wants a FT director and that it be John-Arthur Miller. Motion was made by Dorris Van Deusen, seconded by Dick Magenis. Vote 8 Yes – 2 No. Yes votes were Dorris Van Deusen, Michelle Harwood, Carol Sica, Kathy Staropoli, Dick Magenis, Helen Johnston, Annie Ryder, Patricia Hardisty. No votes were David Steindler and Janet Stanton.

Public Comment: Kathy Staropoli announced we are on track for Sheffield in Celebration
Next meeting has been scheduled for Thursday August 21st @ 6PM

A motion to adjourn at 11:14 AM motion made by David Steindler and 2nd by Janet Stanton, approved unanimously.
Respectfully submitted: Nadine A Hawver, Assistant to the Director