

**TOWN OF SHEFFIELD
CONSERVATION COMMISSION
MAY 27, 2014
DOWNSTAIRS MEETING ROOM
7:00 PM**

Board Members Present: Don Ward, Chairman
James Collingwood, Sr.
Peter Stiglin

Board Members Not Present: Howard Chezar
Cheryl Blackburn

Others Present: Jill Hughes, Clerk
Members of the public (see sign in sheet)

Chairman Don Ward called the meeting to order at 7:06 pm.

Primax Properties: Attorney Kate McCormick was present for the applicant. She was at the last meeting to present a new set of plans with a site revision due to the proposed building being moved 7' per a Settlement Agreement with the Town. The Commission reviewed and discussed the Order of Conditions (OOC) for Primax that was filed on May 22, 2013. The Commission had contacted MassDEP to see if an amendment to the OOC needed to be made, but since it is a minor site revision it is not necessary. *D. Ward motioned, with a second from J. Collingwood, Sr. to accept the minor site revision for Primax Properties dated May 9, 2014 as indicated on the plan. The motion passed 2-1, P. Stiglin abstained because he was not on the Commission when original Order was issued.*

The Commission would like the site adjustment plan dated May 9, 2014 sent to MassDEP for their records.

The vote that was taken above was questioned as there was some uncertainty whether the vote was valid due to not having a full Commission present and a discussion ensued. The matter will be looked into and if necessary the Commission will hold another meeting on June 2, 2014 if the vote needs to be taken again. Attorney McCormick will be notified.

Upcoming Conferences and Mail: The Commission reviewed a letter dated May 19, 2014 from TEC Associates regarding the Limited Application Waiver for the Housatonic Railroad Company and a letter dated May 27, 2014 from Lycott Environmental notifying the Commission that they will be treating Lee Perlman's Pond on May 29, 2014.

Bills Pending: The Commission signed the bills payable for a one year subscription to Northern Woodlands magazine.

The Commission briefly discussed an email they received from the Engineer regarding the Weatogue Road Enforcement Order.

Adjournment: There being no further business before the Commission this evening, **D. Ward motioned, with a second from P. Stiglin to adjourn the meeting. The motion passed 3-0.**

The meeting adjourned at 8:10 pm.

The following documents were reviewed during the Board's meeting and have been retained as required by the Massachusetts Public Retention Policy: Meeting Agenda; Sign in sheet; 5/9/14 site plan for Primax Properties; 5/22/13 Order of Conditions for Primax Properties; 5/19/14 letter from TEC Associates; 5/27/14 letter from Lycott Environmental.

Respectively submitted by:


Jill Hughes
Recording Secretary

Sheffield Conservation Commission

Date: May 27, 2014

Name – PLEASE PRINT

Street, Town

- 1. Kathleen McCormick 390 Main St. GB
- 2. _____
- 3. _____
- 4. _____
- 5. _____
- 6. _____
- 7. _____
- 8. _____
- 9. _____
- 10. _____
- 11. _____
- 12. _____
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