

**TOWN OF SHEFFIELD  
CONSERVATION COMMISSION  
MARCH 10, 2014  
DOWNSTAIRS MEETING ROOM  
7:00 PM**

Board Members Present: Don Ward, Chairman  
James Collingwood, Sr.  
Howard Chezar  
Cheryl Blackburn  
Peter Stiglin

Others Present: Jill Hughes, Clerk  
Members of the public (see sign in sheet)

Chairman Don Ward called the meeting to order at 7:03 pm.

**1532 Salisbury Rd: Tree Removal/Emergency Certification:**

Owners Wenonah and Asa Palmer were present at the meeting to explain that there are five large ash trees in decline on their property and that they are threatening the house. The owners also stated that in the near future they would like to take out some invasive plants (barberry, bittersweet and honeysuckle) on the property. A map of the property identifying the trees and the areas where future work would be done was shown to the Commission. Chairman Ward informed the Palmers that they would have to submit an RDA for clearing out invasive plants. P. Stiglin asked if they had plans to add in to the areas that they will be taking out. Wenonah Palmer responded that they have no plans to add in anything as there are lots of native plants that grow in that area.

H. Chezar informed the owners that they need to submit an RDA with a map, put flags on the property indicating work areas so when the Commission does the site visit they have a visual and they also have to contact Natural Heritage to inquire if there are plant/animal habitat in the area. Since the trees are a danger to the home they can fill out the Emergency Certification form and the Commission can act on it. A site visit to look at the trees was scheduled for March 17, 2014 @ 5:00 pm. The Commission signed the Emergency Certification form pending the outcome of the site visit.

**Fawn Lake 2009 Notice of Intent:**

The Commission discussed the Notice of Intent from 2009 for Fawn Lake. The applicant inquired about the extension date and upon further investigating it appears that the paperwork may not have been done properly. Chairman Ward had asked the applicant to check his records and attend the Commission's next meeting.

**Berkshire Lake Estates:**

Mark Formel was present to ask some questions about three lots that he would like to purchase. The Building Inspector informed Mr. Formel that the lots are buildable, but

that he should speak to the Commission for determination. The Commission informed Mr. Formel that he would need to fill out an RDA for review and a site visit would be scheduled.

**Meeting Dates:**

A discussion ensued over scheduling a meeting on March 24, 2014 to have a public hearing for an NOI that the Commission received. P. Stiglin and H. Chezar will not be available on that date. D. Ward, J. Collingwood, Sr. and C. Blackburn will be available to attend. Clerk J. Hughes will inform the applicant and schedule the hearing.

**Minutes:**

The Commission reviewed draft minutes for the February 10, 2014 meeting. *P. Stiglin motioned, with a second from H. Chezar to approve the minutes as written. The motion passed 5-0.*

**Bills Pending:**

Outstanding bills were addressed and signed.

**Upcoming Conferences:**

H. Chezar and Cheryl Blackburn attended the MACC convention. H. Chezar spoke about the three workshops that he took on Wildlife Habitat Protection, Climate Change and the Endangered Species Act and how informative they were.

The Commission reviewed two upcoming workshops being held in Pittsfield.

**Mail:**

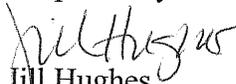
The Commission reviewed Forest Cutting Plans for Rowntree-Salisbury Rd and Storm Field-Salisbury Rd., FY2015 budget recommendation and two public hearing notices for the Zoning Board of Appeals and a public hearing notice for the Planning Board.

**Adjournment:**

There being no further business before the Commission this evening, *H. Chezar motioned, with a second from J. Collingwood, Sr. to adjourn the meeting. The motion passed 5-0 and the meeting adjourned at 8:50 pm.*

The following documents were reviewed during the Board's meeting and have been retained as required by the Massachusetts Public Retention Policy: Meeting Agenda; Sign in sheet; February 10, 2014 draft minutes; Forest Cutting Plans: Rowntree-Salisbury Rd and Storm Field-Salisbury Rd; two public hearing notices for the Zoning Board of Appeals and a public hearing notice for the Planning Board.

Respectively submitted by:

  
Jill Hughes  
Recording Secretary

Sheffield Conservation Commission

Date: March 10, 2013

Name – PLEASE PRINT	Street, Town
1. MARK A Formel	304 PARK ST. GR. BARR MASS
2. ASH & WERONAH PALMER	1532 SALISBURY RD - SHEFFIELD, MA.
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