

**TOWN OF SHEFFIELD
CONSERVATION COMMISSION
JUNE 8, 2015
DOWNSTAIRS MEETING ROOM
7:00 PM**

Board Members Present: Don Ward, Chairman
Cheryl Blackburn
Peter Stiglin

Board Members Not Present: James Collingwood, Sr.

Others Present: Jill Hughes, Clerk
Members of the public (see sign in sheet)

Chairman Don Ward called the meeting to order at 7:05 pm.

Continuation of Public Hearing: Notice of Intent filed by Seaboard Solar for property on Home Road for construction of (1) 1.4 MW and (1) 1.46 MW solar arrays. Michael Loin from Bertin Engineering sent an email requesting a continuation. *D. Ward motioned, with a second from P. Stiglin to continue the public hearing to July 13, 2015 @ 7PM. The motion passed 3-0.*

Continuation of Public Hearing: Notice of Intent filed by Kenneth Westlake for property on North Main Street for construction of solar array. Chairman Ward spoke to the applicant's representative who has requested a continuation to the next meeting. *P. Stiglin motioned, with a second from C. Blackburn to continue the public hearing to July 13, 2015 @ 7PM. The motion passed 3-0.*

Continuation of Public Hearing: Notice of Intent filed by Anne Chase for property on Bow Wow Road for construction of a single family home, driveway, septic system and tree clearing. A portion of the work falls in the buffer zone of bordering vegetated wetlands. The applicant's attorney was present and the Commission reviewed the letter dated June 1, 2015 withdrawing their Notice of Intent. They have modified the proposed site plan to remove all work from any resource area or buffer zone on the property, therefore the applicant does not require a permit from the Commission. Chairman Ward read the letter into the record.

P. Stiglin motioned, with a second from C. Blackburn to close the public hearing. The motion passed 3-0.

C. Blackburn motioned, with a second from P. Stiglin to allow the withdrawal of the Notice of Intent for Anne Chase. The motion passed 3-0.

Abutters Edward Flower and Nellie Fink were present and stated that the proposed house and septic are within the riverfront area and a discussion ensued. Chairman Ward stated that the public hearing is closed and there is no further discussion.

Public Hearing: Request for Determination of Applicability filed by Gay Tucker for property at 24 Maple Avenue, proposed project is the construction of a garage. Gay Tucker was present to discuss the proposed project with the Commission. Chairman Ward and P. Stiglin conducted a site visit prior to the meeting. The Commission reviewed the map and sketch of the proposed garage and a discussion ensued.

C. Blackburn motioned, with a second from P. Stiglin to issue a Negative Determination #1 for Gay Tucker. The motion passed 3-0.

Chairman Ward asked Ms. Tucker to contact the Commission when the silt fence is installed and when work will start.

Public Hearing: Notice of Intent filed by William Hilton, Jr. and Elana Delgado for property on 403 South Undermountain Road, proposed project is to remove (dredge) sediment build up from dug pond. Marc Volk, engineer from Foresight Land Services was present along with Mr. Hilton. A site visit was conducted prior to the meeting. Mr. Volk reviewed the site map with the Commission and explained that they plan on removing approximately 90 cubic yards of accumulated muck and weeds from the pond. The excavated muck will be disposed of to an upland area on site. A temporary access road will be built to the pond through the lawn, which will be reestablished to lawn immediately after completion of sediment removal. Erosion controls will be put in place. The pond will be partially dewatered to allow work. Clean water will be discharged into the outlet channel. As some water will be left in the pond what fish that currently live there should be preserved. The pond will be refilled from the existing spring.

P. Stiglin motioned, with a second from C. Blackburn to close public hearing. The motion passed 3-0.

The Commission had a discussion about the proposed work. **D. Ward motioned, with a second from C. Blackburn to approve the Notice of Intent for William Hilton, Jr. and Elana Delgado with the following Special Conditions:**

- 1. Commission to be notified once silt barriers are in place.**
- 2. Commission to be notified when work will start**
- 3. Commission to be notified when work is completed.**

The motion passed 3-0.

Approval of Minutes: The Commission reviewed draft minutes from May 13, 2015 and May 27, 2015. **P. Stiglin motioned, with a second from C. Blackburn to approve the May 13, 2015 and May 27, 2015 minutes as written. The motion passed 3-0.**

Bills Pending: The Commission reviewed and signed a bills payable.

Review of Forest Cutting Plans: There were no cutting plans to review.

Upcoming Conferences and Mail: There were no conferences or mail to review.

Adjournment: There being no further business before the Commission this evening, **D. Ward motioned, with a second from P. Stiglin to adjourn the meeting. The motion passed 3-0.**

The meeting adjourned at 8:00 pm.

The following documents were reviewed during the Board's meeting and have been retained as required by the Massachusetts Public Retention Policy: Meeting Agenda, Sign in sheet, Draft meeting minutes 5/13/15 and 5/27/15; NOI application for Seaboard Solar; NOI application for Kenneth Westlake; NOI application for Anne Chase; RDA application for Gay Tucker; NOI application for William Hilton, Jr & Elana Delgado.

Respectively submitted by:


Jill Hughes
Recording Secretary