

**TOWN OF SHEFFIELD  
CONSERVATION COMMISSION  
AUGUST 24, 2015  
DOWNSTAIRS MEETING ROOM  
7:00 PM**

Board Members Present: Don Ward, Chairman  
Cheryl Blackburn  
Jeff Collingwood  
Ted Pitman

Board Members Not Present: Peter Stiglin

Others Present: Jill Hughes, Clerk  
Members of the public (see sign in sheet)

Chairman Don Ward called the meeting to order at 7:00 pm.

**Continuation of Public Hearing Request for Determination of Applicability for MassDOT for slope repair on Route 41 near Mile Marker 2.77:** Amer Raza from MassDOT was present. Mr. Raza informed the Commission that there were no changes to the proposed plans from the last meeting. Chairman Ward stated that he had spoken to Mark Stinson from MassDEP about the project. He further stated that the area is within wildlife priority habitat and there is a perennial stream. A discussion ensued. **J. Collingwood motioned, with a second from D. Ward to issue a Positive Determination #3 for MassDOT. The motion passed 4-0.**

**Approval of Minutes:** The Commission reviewed draft minutes from July 27, 2015. **J. Collingwood motioned, with a second from T. Pitman to approve the July 27, 2015 minutes as written. The motion passed 4-0.**

**Bills Pending:** The Commission reviewed and signed a bills payable.

**Review of Forest Cutting Plans:** There were no cutting plans to review.

**Upcoming Conferences and Mail:** The Commission discussed the upcoming seminar on September 26, 2015 on erosion control at Berkshire Regional Planning.

The Commission discussed a request from Housatonic Valley Association to be on the September 14<sup>th</sup> meeting agenda to discuss the river assessment that they conducted. The Commission agreed and asked the secretary to notify them.

The Commission discussed an email asking about a Determination of Applicability that has expired. Chairman Ward asked the secretary to contact Mark Stinson to ask if we can extend the date.

Chairman Ward spoke about a local Eagle Scout who is interested in creating trails in the woods at the Town Park and has inquired if there are any forms he would need to submit. Chairman Ward asked him to submit a plan and a proposal for the Commission to review.

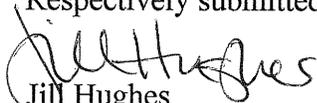
Chairman Ward asked him to submit a plan and a proposal for the Commission to review. A discussion ensued about wetland regulations, the possible need to file a Request for Determination of Applicability and looking into any exemptions for making trails.

**Adjournment:** There being no further business before the Commission this evening, **J. Collingwood motioned, with a second from D. Ward to adjourn the meeting. The motion passed 4-0.**

The meeting adjourned at 7:33 pm.

The following documents were reviewed during the Board's meeting and have been retained as required by the Massachusetts Public Retention Policy: Meeting Agenda, Sign in sheet, Draft meeting minutes 7/27/15; RDA application for MassDOT.

Respectively submitted by:

  
Jill Hughes  
Recording Secretary