

**TOWN OF SHEFFIELD  
CONSERVATION COMMISSION  
NOVEMBER 9, 2015  
DOWNSTAIRS MEETING ROOM  
7:00 PM**

Commission Members Present: Don Ward, Chairman  
Cheryl Blackburn  
Jeff Collingwood  
Ted Pitman

Commission Members Not Present: Peter Stiglin

Others Present: Jill Hughes, Clerk  
Mark Stinson, MassDEP  
Members of the public (see sign in sheet)

Chairman Don Ward called the meeting to order at 7:02 pm.

**Continuation of Public Hearing: Request for Determination of Applicability filed by Paul Collins for property at 500 Foley Rd, proposed project is to construct a single family home after approved subdivision.** Nick Andersen from Berkshire Engineering was present along with contractor John Cromwell. Mr. Andersen presented supplemental information dated November 9, 2015 and a revised site plan, which was entered into the record. A discussion ensued about ACEC and MEPA. Mr. Andersen stated there is no need to file since the scope of work proposed consists solely of one single family dwelling. The area is outside of the Riverfront and the scope of work will not alter any Bordering Vegetated Wetlands. A discussion ensued about erosion controls that will be put in place and the construction of the driveway. **T. Pitman motioned, with a second from C. Blackburn to issue a Negative Determination #3 with the following conditions: (1) Additional erosion controls (straw wattles) on the North & South side swales. (2) Notify the Commission when silt controls are put in place (including lot clearing), for pre-construction inspection. The motion passed 4-0.**

**Approval of Minutes:** The Commission reviewed draft minutes from October 26, 2015. **J. Collingwood motioned, with a second from T. Pitman to approve the October 26, 2015 minutes as written. The motion passed 4-0.**

**Bills Pending:** There were no bills to approve.

**Review of Forest Cutting Plans:** There were no cutting plans to review.

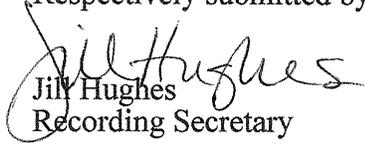
**Upcoming Conferences and Mail:** The Commission discussed the upcoming MACC workshop in March. T. Pitman briefly talked about the Forestry Activities and the Wetland Protection Act seminar that he, Cheryl Blackburn and J. Collingwood attended last month.

**Adjournment:** There being no further business before the Commission this evening, J. Collingwood motioned, with a second from C. Blackburn to adjourn the meeting. The motion passed 4-0.

The meeting adjourned at 7:35 pm.

The following documents were reviewed during the Board's meeting and have been retained as required by the Massachusetts Public Retention Policy: Meeting Agenda, Sign in sheet, Draft meeting minutes 10/26/15; RDA for Paul Collins; 11/9/15 letter & revised plans for Collins from Berkshire Engineering.

Respectively submitted by:

  
Jill Hughes  
Recording Secretary