

TOWN OF SHEFFIELD
COMMISSION ON DISABILITIES

September 28, 2012

Sheffield Senior Center
3:30 PM

Commission Members Present: Laura Grunfeld Chair
Dave Wells [with the assistance of Nan Wells] (clerk)
Gail Mullen

Visitors: Craig Cheney
Cindy Schuyler

Grunfeld tried to reach Lori-Beth Amato by phone so she could be by speaker phone present but there was no answer to the call she placed.

Grunfeld called the C.O.D. meeting open at 3:30 PM

APPROVAL OF MINUTES: Minutes of the Commission on Disabilities for Friday, August 24, 2012 were moved to be approved by Mullen, seconded by Grunfeld, and unanimously approved as written.

VARIOUS ISSUES:

- 1.) **C.O.D. MEETING TO BE CONTINUED:** Grunfeld moved to discuss only 3 items at this meeting. That the remaining proposed September 28, 2012 C.O.D. agenda items would be continued at a meeting scheduled for October 5, 2012 @ 3:30 PM in the Sheffield Senior Center. The Grunfeld motion was seconded by Mullen and unanimously approved.

- 2.) **SHEFFIELD C.O.D. THANK YOU NOTES:** Discussion followed regarding whether to send Thank you notes to those who were instrumental in making the Sheffield Celebration an accessible and fun event for all. Grunfeld moved that we send out 6 Thank You notes, Wells seconded her motion, and it was unanimously so approved.

- 3.) **2 SHEFFIELD C.O.D. SPEAKER SERIES' FLYERS:** 2 different flyer design submissions were discussed at much length with no consensus. A sub committee of Grunfeld and Mullen will design the C.O.D. October 18 Speaker Series' Flyer and they will also be the distributors of the 30 - 35 flyers.
- 4.) **OPEN MEETING LAW - WHAT DOES IT MEAN AT A PRACTICAL LEVEL?:** Much discussion ensued regarding possible understandings/interpretation of the Open Meeting Law. In other words, what does it mean to the Sheffield C.O.D. and how does it effect day to day Commission needs? *It was moved by Mullen that the Sheffield C.O.D. ask LaBombard, Town Administrator, to come to one of the C.O.D. meetings to explain the Open Meeting Law and how to apply it in practice, to the day-to-day operation of a small town commission. Mullens' motion was seconded by Wells, and was unanimously approved.*
- 5.) **LUNCHEON DONATION TO THE FRIENDS OF THE SHEFFIELD SENIOR CENTER:** The C.O.D. has invited the 5 persons who will be part of the October 18, Speaker Presentation to join the Senior Center Luncheon. *Wells moved that since the Senior Center Luncheon was a money maker for the Friends of the Sheffield Senior Center, that the C.O.D. should take up a collection from its members, a total of \$25, to offset those 5 meals. Mullen seconded Wells' motion, and it was unanimously approved as moved.*
- 6.) **SETTING A DATE FOR SPRING 2013 COLLABORATIVE EVENT:** Discussion followed regarding the dates and times that the school suggested for the spring 2013 event at Mt. Everett High School - February 13 or February 27, 2013 from 3 to 5 PM. *Wells moved that this item be tabled until our next meeting when ALL C.O.D. members might be able to share their thoughts on the suggested dates and especially regarding the suggested time of 3 – 5 PM. Mullen seconded Wells' motion, and it was unanimously approved as moved.*

THE NEXT MEETING OF THE C.O.D. WILL BE: Friday, October 5, 2012 at 3:30 PM at the Sheffield Senior Center.

****PLEASE NOTE:** That Sheffield Commission on Disabilities now meets in the Sheffield Senior Center.

CARRY OVER AGENDA:

1. Finalize October Speaker Series' details
2. Discuss C.O.D. meeting locations
3. Discuss Spring of 2013 collaborative event dates and time
4. July 2013 ADA Picnic Celebration to be sponsored by the Sheffield C.O.D.
5. *Sheffield Times* C.O.D. article
6. Reports
7. Other business as necessary

Wells moved to adjourn this meeting, seconded by Grunfeld, and was unanimously approved for adjournment.

Grunfeld adjourned the meeting at 5:30 PM

Respectfully submitted:

Dave Wells [assisted by Nan Wells] Clerk