



*Town of Sheffield  
Commission on Disabilities*

*Town Hall – 21 Depot Square*

*P.O. Box 325*

*Sheffield Massachusetts 01257*



**Friday, May 15, 2015**

**Sheffield Senior Center**

**2:30 PM**

Commission Members Present: Laura Grunfeld, Chair  
Dave Wells, Clerk  
Lakhan Verma  
Absent: Gail Mullen  
Visitors: Nan Wells

Grunfeld called the C.O.D. meeting open at 2:30 PM  
Please note this meeting has been recorded as per request by the BOS

**AGENDA ITEMS:**

- 1.) **APPROVAL OF MINUTES:** *It was moved by Verma that the minutes of the Sheffield Commission on Disabilities for Friday, April 17, 2015 be approved with one name editing change. The Verma motion was seconded by Mullen, and with no further discussion, the minutes were approved as presented with Wells abstaining as he was not present at the April 17, 2015 meeting.*
- 2.) **ADA 25th ANNIVERSARY CELEBRATION:** It was decided by consensus that Verma would extract information from the [www.adaanniversary.org](http://www.adaanniversary.org) website for a COD article submission to the Sheffield Times' July/August edition. The deadline for submissions for this edition will be June 15. He and Mullen were asked to be a subcommittee of two to write the ADA 25th Celebratory article. Grunfeld asked Verma and Mullen to send her progress updates. Some suggestions for inclusion in their article were: Talk to some locally disabled individuals for some useable inspirational quotes, Include the date the ADA law was enacted [1990], General overview of the Law, Summarize changes made to the Law as amended in 2010, Civil Rights' Law, and other findings of interest.
- 3.) **FISCAL YEAR 2015 BUDGET:** At this time, according to the Town Spreadsheet report of 2/27/2015, the COD has a \$92.00 balance. After a number of good suggestions, discussion, and Internet research; *Wells moved that the Commission buy, with the remaining COD Fiscal 2015 Budget of \$92.00, a free standing sandwich board sign and that the remaining dollars that might be needed for this purchase would be willingly chipped in by individual*

COD members. Mullen seconded the Wells' motion, and with no further discussion, the Wells' motion was unanimously so approved. Grunfeld E-Mailed the Town Administrator asking her approval for the COD to spend their remaining 2015 budget to purchase the voted on sandwich board sign.

**4.) UPDATE ON THE TOWN OF SHEFFIELD'S ADA SELF-EVALUATION:** It was moved by Grunfeld that this Agenda Item #4 which is not that time sensitive, be taken up at our next meeting in June. Grunfeld's motion was approved by consensus.

**5.) LIST OF OUTSTANDING COD ITEMS WHICH HAVE YET TO BE RESPONDED TO BY THE TOWN ADMINISTRATOR/BOS:**

- Blackboard Connect
- Facebook Page for the COD
- Assistive Listening Devices
- Evacuation Chair for the Town Hall
- Curb Cuts Route 7 Main Street ... waiting on DOT

It was decided by consensus, after some discussion regarding the above COD items that Grunfeld should E-Mail the Town Administrator/BOS and ask if the Town would update the COD regarding these items.

**6.) CHAIR'S AGENDA ITEMS:** There were no chair items this month.

**7.) NEW BUSINESS:** There was no further business to come before the COD at this time.

**8.) COMMUNICATIONS:** There were none.

The meeting was moved to be closed by Wells and seconded by Verma, and with no further discussion, the meeting was unanimously moved to be closed at 4:09PM

Grunfeld adjourned the Sheffield C.O.D. meeting at 4:09PM

Respectfully submitted:  
Dave Wells  
Sheffield C.O.D. Clerk



The following documents were reviewed during the Commission's meeting and have been retained as required by Massachusetts Public Retention Policy:

- Financial Report of the Town of Sheffield 2/27/2015



**TOWN of SHEFFIELD**  
**Commission on**  
**Disabilities**  
**AGENDA**



**The Commission will meet \*Friday, June 26, 2015**  
**at the Sheffield Senior Center at 2:30 PM**

**The following Agenda items are for review and possible action**

- 1. Approval of the May 15, 2015 COD Minutes:**
- 2. ADA 25th Anniversary Celebration Article submission to the *Sheffield Times*:**
- 3. Reponse from the Town Administrator regarding COD request to purchase a free standing sandwich board sign with remaining Fiscal 2015 Budget of \$92.00:**
- 4. COD will work on the Town of Sheffield's 2015 ADA Self-Evaluation submission:**
- 5. Discuss a possible new *Sheffield Times*' article for Fall:**
- 6. Update from the Town Administrator/BOS regarding COD items of concern, if any:**
- 7. Designer Selection Committee update:**
- 8. Chair's agenda items:**
- 9. New Business:**
- 10. Communications:**

**All agendas are subject to change and items requiring extensive discussion or prior research will be placed on a future agenda so that the issue can receive appropriate attention**

**\*\*\*A larger print version of this AGENDA will be available, upon request,  
at the Town Administrator's Office**