

**TOWN OF SHEFFIELD
FINANCE COMMITTEE
FEBRUARY 10, 2016
TOWN HALL-UPSTAIRS MEETING ROOM
6:00 PM**

Committee Members Present: Colin Smith, Chairman
David J. Steindler, Vice Chairman
John James
David Macy
Julie Hannum

Others Present: David A. Smith, Jr., Board of Selectmen
Andrew G. Petersen, Board of Selectmen
Rhonda LaBombard, Town Administrator
Alicia Dulin, Assistant to Town Administrator

Chairman Smith called the meeting to order at 6:05 pm.

APPROVAL OF MINUTES:

Julie Hannum moved to approve the minutes from the June 17, 2015 meeting as presented, seconded by John James. The motion carried 3-0. David Steindler and David Macy abstained.

John James moved to approve the minutes from the September 23, 2015 meeting as presented, seconded by David Macy. The motion carried unanimously.

David Steindler moved to approve the minutes from the December 7, 2015 meeting as presented, seconded by Julie Hannum. The motion carried 4-0. John James abstained.

RESERVE FUND TRANSFER REQUEST – LIBRARY:

Library Director Karen Lindquist submitted a Reserve Fund transfer request in the amount of \$5,761 to replace the public copier and coin-op at the Library. Administrator LaBombard recommended that the Finance Committee not approve this request. She stated that the copier is still working and the money for a new copier has been included in the FY17 budget. Discussion ensued. David Macy moved not to approve the Reserve Fund transfer request in the amount of \$5,761, seconded by John James. The motion carried unanimously.

BUDGET PRESENTATION:

Administrator LaBombard presented the FY17 budget. The following budgets were discussed and approved:

David Steindler moved to recommend the approval of the Moderator's budget for Fiscal Year 2017 in the amount of \$200, seconded by John James. The motion carried unanimously.

David Macy moved to recommend the approval of the Selectmen's Office budget for Fiscal Year 2017 in the amount of \$200,558, seconded by David Steindler. The motion carried unanimously.

David Macy moved to recommend the approval of the Board of Assessors budget for Fiscal Year 2017 in the amount of \$95,441, seconded by John James. The motion carried unanimously.

Julie Hannum moved to recommend the approval of the Town Clerk budget for Fiscal Year 2017 in the amount of \$64,203, seconded by David Steindler. The motion carried unanimously.

David Steindler moved to recommend the approval of the Conservation Commission budget for Fiscal Year 2017 in the amount of \$2,680, seconded by David Macy. The motion carried unanimously.

Discussion ensued regarding the Finance Committee meeting schedule. It was the consensus of the Committee to schedule meetings on February 17, 2016, February 24, 2016 and March 2, 2016 at 6:15 pm.

David Steindler moved to adjourn the meeting, seconded by Julie Hannum. The motion carried unanimously.

Chairman Smith adjourned the meeting at 7:00 pm.

Respectfully submitted,



Alicia Dulin
Assistant to Town Administrator

Documents reviewed at this meeting:

Minutes from June 17, 2015, September 23, 2015 and December 7, 2015
Draft FY17 Budget