

**TOWN OF SHEFFIELD
BOARD OF HEALTH
JANUARY 27, 2014
DOWNSTAIRS MEETING ROOM
5:30 PM**

Board Members Present: Priscilla B. Cote, Chairman
Scott Smith
Joel Weiss

Others Present: Jill Hughes, Board Secretary

Members of the public (see sign in sheet)

Chairman P. Cote called the meeting to order at 5:30 pm.

FY 2015 Budget: The Board reviewed the proposed budget for Fiscal Year 2015 and a discussion ensued. **S. Smith motioned, with a second from J. Weiss to approve the budget for Fiscal Year 2015 as proposed. The motion passed 3-0.**

Approval of Warrant Articles: The Board reviewed and discussed the draft letter to the Town Administrator regarding the proposed budget for Fiscal Year 2015 and warrant articles to be included on the Town Warrant. **J. Weiss motioned, with a second from S. Smith to approve the letter and warrant articles as written. The motion passed 3-0.**

The Board reviewed and discussed a draft letter to the Town Treasurer regarding the Board of Health Revolving Fund. **J. Weiss motioned, with a second from S. Smith to accept the draft letter to the Town Treasurer as written. The motion passed 3-0.**

Update Hulett Hill Septic: At the last Board meeting a vote was taken to not reimburse a resident for inspection fees. S. Smith informed the Board that he had spoken to Town Counsel about some concerns the Board had and that Town Counsel offered to draft a letter to the resident for the Board to approve. A discussion ensued and the Board agreed to reimburse the resident for the inspection fees. **S. Smith motioned, with a second from J. Weiss for Town Counsel to draft a letter to the resident for the Board's approval. The motion passed 3-0.** S. Smith will contact Town Counsel tomorrow.

Other Business:

- Moon in the Pond Farm: The Board reviewed and discussed the email from the owner updating them on poultry processing.
- Berkshire VNA: The Board has not received a quote for public health nurse services for Fiscal Year 2015.
- Berkshire Public Health Alliance (BPHA) sent a proposal for public health nurse services for Fiscal Year 2015 and a discussion ensued. **S. Smith motioned, with a second from J. Weiss that the Board had requested proposals for public**

*Board of Health Minutes
January 27, 2014 Meeting
Page 1 of 2*

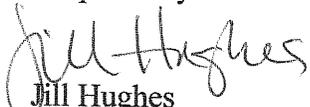
health nurse services from Berkshire VNA and BPHA and only received one from BPHA and the Board would like to contract with BPHA for public health nurse services for Fiscal Year 2015. The motion passed 3-0.

- The Board discussed S.A.F.E. and Smart Meters. Ms. Anderson has requested to be on the agenda for the next Board meeting to discuss the matter. S. Smith motioned, with a second from J. Weiss that this is an individual decision for residents to opt-out of the program and is not a Board of Health issue. The motion passed 3-0. Chairman P. Cote asked the Board secretary to draft a letter to Ms. Anderson that the issue was discussed at the meeting and based on the lack of factual information and that residents can opt-out of the program that it is not a Board of Health issue.

A motion to adjourn was made by S. Smith, with a second from J. Weiss. The motion passed 3-0 and the meeting adjourned at 6:07 pm.

The following documents were reviewed during the Board's meeting and have been retained as required by the Massachusetts Public Retention Policy: Meeting Agenda; Sign in sheet; FY2015 Budget sheet; 1/28/14 draft letter to Town Administrator re: proposed budget; 1/28/14 draft letter re: warrant articles; 1/27/14 draft letter to Town Treasurer re: BOH Revolving Fund; 1/24/14 email re: Moon in the Pond Farm; BPHA public health nurse info.

Respectfully submitted by:



Jill Hughes
Board of Health Secretary

Board of Health

Date: January 27, 2014

Name – PLEASE PRINT

Street, Town

- 1. _____
- 2. _____
- 3. _____
- 4. _____
- 5. _____
- 6. _____
- 7. _____
- 8. _____
- 9. _____
- 10. _____
- 11. _____
- 12. _____
- 13. _____
- 14. _____