

PLANNING BOARD  
MINUTES  
REGULAR BUSINESS MEETING  
Thursday, February 24, 2011

Meeting was called to order at 7:00 PM.

Members present were: Christopher Tomich, Tim Fulco, David Smith Sr., Peter Cherneff and Margaret Martin

**All Board Meeting:** Persons representing the Select Board, ZBA, the Housing Commission, as well as the Building Inspector were present. Discussion continued from the previous All Board Meeting about whether all permits should go through one Board rather than 3 different Boards. Joe Kellogg clarified that the only change being thought of was that applications for a Special Permit for a non-conforming use would be shifted from the ZBA to Planning Board. The ZBA would continue to deal with variances and appeals and the Planning Board would review Special Permit Applications. D. Smith checked with Berkshire Regional Planning who confirmed that Sheffield can legally make that change. There was discussion about whether such a change would work well. Rene Wood drafted a Warrant Article that would address these concerns. C. Tomich suggested that the Planning Board:

- 1) look at Sheffield Zoning bylaw 5.2 to make it conform with Massachusetts General Statute 40 A section 6
- 2) allow Sheffield Zoning bylaw 4.2 to support what the ZBA needs
- 3) propose to eliminate Sheffield Zoning bylaw 9.4.1.2 to give that responsibility, which is currently with the Select Board, to the Planning Board.

**Proposed Zoning Bylaw Amendment for Accessory Housing:** Marilyn Wightman, representative of the Housing Commission stated that their concern in drafting this proposed bylaw has been to retain the current character of the town. The Board reviewed the proposed bylaw and asked questions.

**Minutes:** *C. Tomich made a motion, seconded by T. Fulco and approved, to accept the minutes of the regular meeting of February 10, 2011 as amended.*

**Mail:** The following mail was reviewed by the Board:

- email from Rhonda about the annual report which was due in January. D. Smith Sr. will compile it.

**Board Revised Form A Application and Guidelines:** D. Smith Sr. presented the changes and the Board made corrections. They will review the final version at the next meeting.

**Sheffield Business Association:** C. Tomich reported that the newly re-activated association will be building an information booth in town and work with the school. They meet the 2<sup>nd</sup> Wed of every month at the Bridge Restaurant at 6:00 for dinner with a

meeting at 7:00. All Sheffield businesses are welcome.

**Planning Board Planned Absences:** T. Fulco will be absent April 14. P. Cherneff will be absent April 14<sup>th</sup> and 28th.

**Next Meeting will be March 10. The Town Meeting is the first Monday in May.**

At 8:45 p.m., M. Martin made a motion, seconded and approved, to close the regular meeting.

Respectfully submitted,

Nadia Milleron  
Secretary of the Planning Board