

**TOWN OF SHEFFIELD  
PLANNING BOARD  
December 28, 2011  
TOWN HALL – 1<sup>ST</sup> FLOOR MEETING ROOM  
7:00 PM**

Board Members Present: David A. Smith Sr.  
Peter Cherneff  
James T. Collingwood Jr.  
Margaret Martin

Others Present: Bill Heaton, 7 Aberdeen Rd., Pittsfield  
Theresa Collingwood, 773 Clayton Rd., Ashley Falls

The meeting was called to order at 7:00 PM.

**Minutes:** The Board reviewed the minutes of December 7, 2011. Mr. Cherneff moved to approve the regular meeting minutes of December 7, 2001, as written. Mr. Collingwood seconded. The motion was approved.

The Board reviewed the minutes of October 26, 2011. Mr. Collingwood moved to approve the regular meeting minutes of October 26, 2001, with amendments. Ms. Martin seconded. The motion was approved.

The Board reviewed the minutes of March 16 and April 6, 2011. Ms. Martin moved to approve the regular meeting minutes of March 16 and April 6, 2001, as written. Mr. Cherneff seconded. The motion was approved.

**Bill Heaton Special Permit Deliberation:** The Board received a complete site plan from Mr. Heaton and proceeded through the deliberation process on his Special Permit Application. The Board unanimously voted to GRANT Bill Heaton's Special Permit Application.

**Mail:**

- ❖ Tom Carmody, the Building Inspector, copied the Planning Board on letters of enforcement regarding illegal signs in Sheffield.
- ❖ David West sent a letter asking to be put on email list so that he might be informed of Planning Board meetings and events.
- ❖ Bills were received from Rhonda LaBombard and Nadia Milleron.
- ❖ Public Hearing announcements were received from the Town of Great Barrington.
- ❖ Notice for Request for Proposal from Berkshire Regional Planning Commission that could help with the work of the Bylaw Committee.
- ❖ The Planning Board received letters from Susan Butler dated September 28, December 7 and December 14.

**Future Meetings:** Planning Board meetings for January will be on the 11th and the 25th,

at 7:00 pm.

At 8:00 p.m., a motion to adjourn was made by Mr. Collingwood, seconded by Ms. Martin and approved.

Respectfully submitted,

Nadia Milleron  
Secretary to the Planning Board