



Town of Sheffield

Planning Board

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Regular Meeting

Wednesday, November 18, 2015, 7:00 PM

TOWN HALL – 1st FLOOR MEETING ROOM

Planning Board Members Present: James T. Collingwood Jr., Chair
Marie Massini-Reynolds
Anthony Gulotta
David Smith Sr.
George Oleen, Alternate Member

Planning Board Members Absent: Daniel Watson

Members of the Public present: Rene Wood

The meeting was called to order by Chair, J. Collingwood Jr., at 7:00p.m.

Minutes: *D. Smith Sr. made a Motion to approve the October 28, Public Hearing Minutes as corrected. A. Gulotta seconded his Motion and the Motion was approved unanimously.*

A. Gulotta made a Motion to approve the October 28, Regular Meeting Minutes as corrected. D. Smith Sr. seconded the Motion and the Motion was approved unanimously.

Community Development Block Grant (CDBG): Rene Wood appeared before the Board explaining that she is involved in applying for this year's CDBG. She explained that the Planning Board usually writes a letter of endorsement supporting the application and she asked if the Board would consider doing that again this year. *D. Smith made a Motion to write a letter of support for this year's Community Development Block Grant. M. Massini-Reynolds seconded his Motion and the Motion was approved unanimously.*

Proposed Bylaw Amendment, Table of Use Regulations: Rene Wood told the Board that she is concerned about #10 in the Table of Use Regulations, which would allow for a farm store by right, no review required by the Planning Board in the Rural District. Ms. Wood thought that possibly a store like Tractor Supply could establish a store in Sheffield with no input from the community. Planning Board Members liked the idea of changing the requirement from "Y" (meaning allowed by right) to "PB. They will put the proposed change on the list for the May Town Meeting. Ms. Wood will write a straightforward draft of a letter explaining the proposed change.

Bylaws on Town Website Not Current: Rene Wood found the Zoning Bylaws up on the website were from 2012. The Chair said he would ask Jill Hughes about it.

District Technical Assistance Grants: Rene Wood gave Board a packet describing this grant application. She said that Sheffield has been able to do so much under this program

Berkshire Regional Planning Commission (BRPC) Representative: M. Massini-Reynolds is currently the Sheffield Delegate to BRPC. She explained that she would attend the meeting tomorrow but cannot continue to be the Sheffield Delegate. George Oleen said he will consider taking the position. Rene Wood, who is the Alternate BRPC Representative from Sheffield, said that she will also attend tomorrow.

Mail: There were no bills or mail.

Proposed Bylaw Changes for May Town Meeting: Discussion ensued regarding the Bylaw changes that the Board will have ready by May and the necessary timetable for public hearings.

Board Member Absent Dec. 9th: D. Smith Sr. cannot attend the meeting on December 9th due to his knee surgery. George Oleen, Planning Board Alternate, agreed to substitute.

At 7:45pm A. Gulotta made a Motion to adjourn the Regular Meeting. M. Massini-Reynolds seconded his Motion and the Motion was approved unanimously.

The next Planning Board meeting will be Wednesday, December 9, 2015 at 7p.m.

Respectfully submitted,



Nadia Milleron
Secretary to the Planning Board