

**TOWN OF SHEFFIELD
BOARD OF SELECTMEN
MAY 4, 2006
TOWN HALL
7:15 PM**

Board Members Present: Janet G. Stanton, Chairman
David D. Macy, Selectman
Julie M. Hannum, Selectman

Other Staff Present: Robert Weitz, Town Administrator

Chairman Stanton called the meeting to order at 7:15 PM.

SELECTION OF ADMINISTRATIVE ASSISTANT

Town Administrator Weitz reported and discussed the reference checks for Julie Bunce and Rhonda LaBombard. The Board further discussed the two finalists and the strengths of each candidate. Selectman Macy moved to present employment offer to Rhonda Labombard for the Administrative Assistant position, seconded by Selectman Hannum. Motion carried unanimously.

VILLAGE GREEN PROPOSAL

Town Administrator Weitz advised the Board on the proposal he had received from Okerstrom-Lang for the plan update and revised cost estimate. The estimate was for \$65,000. The original contract for the work was approximately \$37,000. Mr. Weitz will discuss with Mass Highway other options to have this work completed

BERKSHIRE SCHOOL ROAD CENTERLINE

Town Administrative Weitz received a call from Mass Highway asking whether the town still wanted the inset centerline reflectors on Berkshire School Road. The Board members all agreed they did.

Selectman Hannum moved to adjourn, seconded by Selectman Macy. Motion carried unanimously. Selectman Stanton adjourned the meeting at 8:03 PM.

Respectfully submitted,

Robert A. Weitz, Town Administrator