

**TOWN OF SHEFFIELD
BOARD OF SELECTMEN
JULY 17, 2006
SELECTMEN'S MEETING ROOM
7 PM**

Board Members Present: David D. Macy, Chairman
Julie M. Hannum, Clerk
James T. Collingwood

Other Staff Present: Robert A. Weitz, Town Administrator
Rhonda LaBombard, Recording Secretary
James McGarry, Police Chief

Chairman Macy called the meeting to order at 7 PM.

APPROVAL OF MEETING MINUTES

Selectman Collingwood moved to approve the meeting minutes for June 19, 2006. Seconded by Selectman Hannum, Motion carried unanimously.

MAIL OF NOTE:

National Grid Vegetation Management:

Administrator Weitz read a letter from National Grid regarding vegetation control along their right of way. The notice will be posted in Town Hall and in Ashley Falls Post Office.

SUMMER PAVING BID:

Administrator Weitz opened three bids on July 7, 2006. Barbara Roraback and Rhonda LaBombard witnessed the opening. Mass Highway approved all three bidders and all submitted the required paperwork. The results were as follows:

Delsignore Blacktop Paving, Troy, NY	\$62.68 per ton
Tri-Town Paving, Lee, MA	\$66.27 per ton
LB Corporation, Lee, MA	\$64.52 per ton

Discussion ensued regarding quality of work and overseeing the project to ensure that it is completed correctly. The work must be completed by September 15, 2006. Selectman Hannum moved to award the summer paving bid to Delsignore Blacktop Paving for the price of \$62.68 per ton. Seconded by Selectman Collingwood, Motion carried unanimously.

APPOINTMENTS:

Planning Board Alternative:

Administrator Weitz read a letter from Rene Wood, Planning Board Chairman, requesting to have Don Ward appointed as Planning Board's Alternate Member for Special Permits. Selectman Hannum stated that Don would be a wonderful addition to the Planning Board. Selectman Hannum moved to appoint Don Ward as Planning Board's Alternate Member for Special Permits. Seconded by Selectman Collingwood. The motion carried unanimously.

Full-time Police Officer:

Police Chief McGarry recommended that Brian Fahey be appointed as a full-time officer for the Sheffield Police Department. Selectman Hannum moved to appoint Brian Fahey as a full-time Police Officer for the Town of Sheffield. Seconded by Selectman Collingwood. The motion carried unanimously.

Agricultural Committee:

Administrator Weitz presented the following as potential members for the committee:

Morven Allen

James Larkin

Jim Kelly

Bruce Howden

Louie Aragi Jr.

Kathy Orlando

Dominic Palumbo

Ruth Ziegler, Alternate

Discussion ensued regarding staggered terms of the appointments. Administrator Weitz recommended appointing the members until June 30, 2007 and at that time have the Agricultural Committee advise the Selectmen which member would like which term.

Selectman Hannum moved to appoint the above list to the Agricultural Committee for a term that will expire June 30, 2007. Seconded by Selectman Collingwood. The motion carried unanimously. The Selectmen would like to congratulate the first Agricultural Commission for Sheffield.

KRADEL GRAVEL BED ENGINEERING REVIEW:

Administrator Weitz recommended Tighe and Bond of Easthampton to perform the review of the Kradel Gravel Bed Permit. The cost of the review will come from town funds but will be reimbursed by the permit applicant. Selectman Hannum moved to hire Tighe and Bond from Easthampton to perform the review of the Kradel Gravel Bed Permit. Seconded by Selectman Collingwood. The motion carried unanimously.

ONE-DAY ALCOHOL BEVERAGES LICENSE – FAIRVIEW HOSPITAL:

A request was received from Fairview Hospital for a one-day alcoholic beverage license for their annual fundraiser, which will be held on August 26, 2006 at Berkshire School. Selectman Hannum moved to grant a one-day alcoholic beverage license to Fairview Hospital for their annual fundraiser on August 26, 2006 pending receipt of required

insurance paperwork. Seconded by Selectman Collingwood. The motion carried unanimously.

INSTALLATION OF CABLE CONDUIT UNDER KELSEY ROAD:

Tony Berriault from 189 Kelsey Road has requested permission to install a 2” conduit for cable and Internet service under Kelsey Road. Discussion ensued regarding procedure for the work. Selectman Hannum moved to grant permission for the installation of the conduit with the following conditions:

1. all work will be subject to approval of the highway superintendent
2. both sides of the road to be permanently marked for location of wires
3. Dig Safe to be contacted with location of wires

Seconded by Selectman Collingwood. The motion carried unanimously.

SENIOR CENTER DESIGN COMMITTEE:

Rae Eastman submitted a letter requesting that Carl Schumann and Grace Campbell be appointed to the Senior Center Design Committee. Administrator Weitz explained that this committee would review applications for a design company. A building committee would be appointed at a later date. Discussion ensued regarding the number of members on the design committee. Selectman Hannum moved to appoint Carl Schumann and Grace Campbell to the Senior Center Design Committee. Seconded by Selectman Collingwood. The motion carried unanimously.

NATIONAL INCIDENT MANAGEMENT SYSTEM (NIMS) TRAINING:

Chief McGarry will provide mandatory NIMS training for the Board of Selectmen and Administrator Weitz. The training will take place on Monday, September 25, 2006 4 pm to 8:30 pm.

SELECTMEN ITEMS:

Selectman Collingwood expressed concern with a junkyard. He will look into the issue and discuss it at a future meeting.

Selectman Hannum discussed the parking area for Town Hall. Administrator Weitz will contact Tom Ingersol to discuss a design for the parking area.

Selectman Hannum stated that the Millie Smith garden dedication was great and it was nice to have Millie’s family present.

Selectman Hannum discussed the amount of work in the Building Inspector’s office. She would like to have this issue looked at closely during the next budget season.

EXECUTIVE SESSION: COLLECTIVE BARGAINING:

Selectman Hannum moved to enter executive session for the purpose of discussing collective bargaining. Seconded by Selectman Collingwood. The motion carried unanimously. The roll call vote to enter executive session was as follows: Selectman Macy – aye

Selectman Hannum – aye

Selectman Collingwood – aye

Executive session began at 7:35 pm open session will resume at the completion of executive session.

7:50 pm the meeting returned to open session

Selectman Collingwood moved to accept the terms of the contract dated July 1, 2006 to June 30, 2009 between the Town of Sheffield and the Police Association (copy attached). Seconded by Selectman Hannum. The motion carried unanimously.

Selectman Hannum moved to adjourn, seconded by Selectman Collingwood. Motion carried unanimously.

Chairman Macy adjourned the meeting at 7:52PM.

Respectfully submitted,

Rhonda LaBombard, Recording Secretary