

**TOWN OF SHEFFIELD  
BOARD OF SELECTMEN  
JULY 2, 2007  
SELECTMEN'S MEETING ROOM  
7:00 PM**

Board Members Present: Julie M. Hannum, Chairman  
James T. Collingwood Sr., Clerk  
David M. Macy

Other Staff Present: Joseph A. Kellogg, Interim Town Administrator  
Rhonda LaBombard, Assistant Town Administrator

Chairman Hannum called the meeting to order at 7:00 pm.

**APPROVAL OF MINUTES:**

Selectman Macy moved to approve the minutes for June 18, 2007 and Executive Session for June 18, 2007, seconded by Selectman Collingwood. The motion passed unanimously.

**AUDIT ENGAGEMENT FOR FY07:**

Selectman Macy moved to authorize Administrator Kellogg to sign the audit engagement letter from Melanson Heath and Company to conduct an audit for FY07, seconded by Selectman Collingwood. The motion carried unanimously.

**APPOINTMENT – LIGHT TRUCK DRIVER:**

Selectman Collingwood moved to appoint Edward Pickert as Light Truck Driver for the Highway Department, seconded by Selectman Macy. The motion passed unanimously.

**SPECIAL WORKING MEETING:**

The Selectmen will hold a special working meeting on Tuesday, July 3, 2007 at 10:00 am to discuss the following:

Municipal Partnership Act  
Appointments Process  
Selectmen Mail Book  
Naming Rights for Town Hall Parking Lot

**FOLLOW UP ON BEAR'S DEN AND BOW WOW ROADS INTERSECTION:**

Discussion ensued regarding the yield and stop signs at the intersection. Selectman Macy moved to replace the yield sign at the end of Bear's Den Road with a stop sign, seconded by Selectman Collingwood. The motion carried unanimously.

**FY08 TRANSFER STATION FEES:**

Administrator Kellogg explained that in the past the Transfer Station fees had been subsidized with the surplus, but there are not funds to provide the subsidy this year. Discussion ensued on the metal recycling that could help provide a subsidy for next year.

Selectman Macy moved to set the FY08 Transfer Station Fees as follows:

\$104.00 for residential

\$ 21.00 recycling fee with proof of hauler

\$ 69.00 senior citizen rate

\$ 14.00 senior citizen recycling rate with proof of hauler

The motion was seconded by Selectman Collingwood and carried unanimously.

**SELECTMEN'S ITEMS:**

Chairman Hannum thanked all the volunteers that worked on the Town Hall Parking Lot the past weekend. Administrator Kellogg informed the board that a large rock/artifact that was unearthed in the parking lot had been taken and asked that it be returned with no questions asked.

Chairman Hannum stated that the Town Administrator search is moving forward. She has been in contact with Mark Morse from the MMA Consulting Group.

**PUBLIC COMMENT:**

Elsie Gilligan asked about the yield sign at the end of Cook Road. That sign will remain.

Peter Traub inquired about the Senior Center Building Committee. Administrator Kellogg has been in contact with grant writers for the Senior Center. The Building Committee will be discussed at the next Selectmen's meeting.

John Arthur Miller will forward names of residents interested in serving on the Council on Aging to the Selectmen's office. The COA will be joining the reading program at the Library on July 13<sup>th</sup> for a sing along.

**OTHER BUSINESS:**

Sign Permits: Two applications for sign permits were received from Old Parish Church for advertisement of the antique show that will be held on August 10<sup>th</sup>, 11<sup>th</sup> and 12<sup>th</sup>.

Selectman Collingwood moved to grant the sign permits, seconded by Selectman Macy.

The motion carried unanimously.

Selectmen Macy moved to adjourn the meeting, seconded by Selectman Collingwood.

Motion carried unanimously.

Chairman Hannum adjourned the meeting at 7:15 pm.

Respectfully submitted,

Rhonda LaBombard  
Assistant Town Administrator