

**TOWN OF SHEFFIELD  
BOARD OF SELECTMEN  
SELECTMEN'S MEETING ROOM  
OCTOBER 30, 2007  
6:00 PM**

**Board Members Present:**    **Julie M. Hannum, Chairman**  
  **James T. Collingwood**  
  **David D. Macy**

**Others Present:**                **Joseph A. Kellogg, Town Administrator**

Chairman Hannum called the meeting to order at 6:01 PM

Edward Lord, candidate for the position of Assistant Highway Superintendent, was present. Administrator Kellogg advised that Highway Superintendent Ronald Bassett and he had interviewed three candidates from the six applications received in response to a Help Wanted advertisement and said both of them recommended that the Board appoint Mr. Lord to the position based on his 25 years of experience and excellent qualifications, including his skills in diesel mechanics. Board members asked several questions of Mr. Lord and Mr. Kellogg. Selectmen Macy moved to appoint Edward Lord to the position of Assistant Highway Superintendent on employment terms to be negotiated with the Town Administrator. The motion was seconded by Selectmen Collingwood and carried unanimously.

Discussion ensued regarding an offer from the Sheffield Kiwanis to conduct a roadside clean up on November 11, 2007 on a two-mile stretch of road to be selected by the Board. Chief McGarry and Ronald Bassett will be consulted on which roadways are most in need of clean up.

Administrator Kellogg advised the Board that we are ready to set our FY2008 tax rate and will need a classification hearing with a suggested date of November 19, 2007.

The Board reviewed a proposed employment contract with Joseph A. Kellogg pursuant to their vote on October 15<sup>th</sup> to appoint him to the position of Town Administrator. Selectmen Macy moved to approve the employment contract with Joseph A. Kellogg to serve as Town Administrator from November 5, 2007 to November 4, 2010. The motion was seconded by Selectmen Collingwood and carried unanimously.

Selectmen Macy moved to adjourn the meeting. The motion was seconded by Selectmen Collingwood and carried unanimously.

Chairman Hannum adjourned the meeting at 6:36 p.m.

Respectfully Submitted

Joseph A. Kellogg  
Town Administrator

*Board of Selectmen Minutes  
October 22, 2007 Meeting  
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