

**TOWN OF SHEFFIELD  
BOARD OF SELECTMEN  
NOVEMBER 19, 2007  
SELECTMEN'S MEETING ROOM  
7:00 PM**

Board Members Present: Julie M. Hannum, Chairman  
James T. Collingwood Sr., Clerk  
David D. Macy

Other Staff Present: Joseph A. Kellogg, Town Administrator  
Rhonda LaBombard, Assistant Town Administrator

Chairman Hannum called the meeting to order at 7:00 pm.

**APPROVAL OF MINUTES:**

Selectman Macy moved to approve the minutes for the November 5, 2007 meetings, (3 sets), seconded by Selectman Collingwood. The motion carried unanimously.

**FY08 PROPERTY TAX CLASSIFICATION HEARING:**

Tammy Blackwell, Principal Assessor, noted that the total property valuation is \$563,883,846 and total amount to be raised is \$6,691,996.35, which would calculate to be \$11.74 if approved for a single tax rate. The excess levy capacity is \$134,818.65.

Selectman Macy moved to approve a single tax rate with no discounts for FY 2008, seconded by Selectman Collingwood. The motion carried unanimously.

**CONSERVATION RESTRICTION- DONNELLEY-SHUNPIKE ROAD:**

Narain Schroeder from Berkshire Natural Resources and Nate Best from LandVest were present to discuss the restriction. The property has 11 acres in Sheffield the remaining acreage is in New Marlborough. The portion in Sheffield has no frontage and is steep.

The restriction will not change the taxes on the property. The Sheffield Land Trust sent a letter of support for the restriction. Selectman Macy moved to grant the Conservation Restriction, seconded by Selectman Collingwood. The motion carried unanimously.

**COMMITTEE APPOINTMENTS:**

Selectman Macy moved to appoint Sherry McDonald to the Conservation Commission for a two-year term, seconded by Selectman Collingwood. The motion carried unanimously.

Selectman Macy moved to appoint Alexander Crawford to the Broadband Access Committee for an indefinite term, seconded by Selectman Collingwood. The motion carried unanimously.

**SOLID WASTE USER FEE ABATEMENTS:**

Selectman Macy moved to deny two abatements for vacant homes, seconded by Selectman Collingwood. The motion carried unanimously.

**SIGN PERMITS:**

**Festival of Trees:** The event will be held on weekends at the Stone Store. The sign was erected on November 10, 2007 and will be removed on December 24, 2007. The Police Department has approved the sign permit application. Selectman Macy moved to grant the sign permit, seconded by Selectman Collingwood. The motion carried unanimously.

**SENIOR CENTER BUILDING COMMITTEE UPDATE;**

Administrator Kellogg gave an update on the Senior Center Building Committee. The Committee met last week, discussed comments from the public informational session and decided on a revised floor plan design. Administrator Kellogg will meet with the Architect to discuss the changes. The Committee has scheduled a public informational session for December 4, 2007 at 7:00 pm at Town Hall. This session will be advertised in the Shopper's Guide and the plans will be displayed on the Town Web site. A Special Town Meeting has been scheduled for January. The grant application deadline is February 15, 2008.

**SELECTMEN'S ITEMS:**

Selectman Macy reminded residents not to park overnight in the Village Green during the winter to help snow removal efforts.

**TOWN ADMINISTRATOR ITEMS:**

Administrator Kellogg gave an update on the intersection of Boardman Street and Kellogg Road. Chief McGarry and Administrator Kellogg visited the site and determined that the intersection is marked as it should be and no changes will be made.

Administrator Kellogg noted that the Board of Selectmen and Planning Board would meet on December 17, 2007 at 6:00 pm to discuss the IAC Housing recommendations.

Administrator Kellogg welcomed Eddie Lord to the Highway Department. Today was his first day as Assistant Highway Superintendent.

**PUBLIC COMMENT:**

Priscilla Cote discussed Article 27 from the Annual Town Meeting held in May of 2007. The article passed and Ms. Cote asked if it was binding. It was explained that the Board of Selectmen are responsible for personnel policy and would take the Town Meeting vote under advisement when the personnel policy manual was updated.

**OTHER BUSINESS:**

Ted Pitman submitted his resignation from the Conservation Commission. Selectman Macy moved to accept the resignation and send Mr. Pitman a letter of thanks for his service, seconded by Selectman Collingwood. The motion carried unanimously.

Selectman Macy moved to adjourn the meeting, seconded by Selectman Collingwood. The motion carried unanimously.

Chairman Hannum adjourned the meeting at 7:25 pm.

Respectfully submitted,

Rhonda LaBombard  
Assistant Town Administrator