

**TOWN OF SHEFFIELD  
BOARD OF SELECTMEN  
DECEMBER 1, 2008  
SELECTMEN'S MEETING ROOM  
7:00 PM**

Board Members Present: Julie M. Hannum, Chairman  
David D. Macy, Clerk  
James T. Collingwood Sr.

Other Staff Present: Joseph A. Kellogg, Town Administrator  
Rhonda LaBombard, Assistant Town Administrator

Chairman Hannum called the meeting to order at 7:00 pm.

**APPROVAL OF MINUTES:**

Selectman Collingwood moved to approve the minutes of the November 17, 2008 meetings (3 sets), seconded by Selectman Macy. The motion carried unanimously.

**APPOINTMENTS:** Ronnie Bassett has retired as Highway Superintendent effective November 28, 2008. Administrator Kellogg recommended the appointment of Edward Lord as Highway Superintendent. Administrator Kellogg and the Board publicly thanked Ronnie for the tremendous job during his many years as Highway Superintendent. Selectman Macy moved to appoint Edward Lord as Highway Superintendent, effective December 1, 2008, seconded by Selectman Collingwood. The motion carried unanimously.

**CITY MOVES EXTENSION AGREEMENT:**

Administrator Kellogg explained that CMR, LLC, d/b/a City Moves, has requested an extension agreement to develop their property in the Business Park. The original agreement stated that the building must be completed within two years of property purchase or the Town has the right to repurchase the property for the original selling price. City Moves submitted new plans for the building, which has been downsized. A letter has been received by the Town from a bank that is providing the financial backing for the project. City Moves will need to apply for a new Special Permit because the original permit has expired. The extension agreement will be for one year. Selectman Macy moved to approve a one year extension of agreement with CMR, LLC for their property in the Business Park, seconded by Selectman Collingwood. The motion carried unanimously.

**SELECTMEN'S ITEMS:**

Selectman Macy thanked Tammy Blackwell for the holiday lights along Main Street and for her work on getting the Town tree lights installed.

Chairman Hannum stated that the Covered Bridge property has been selected as one of the sites to receive funding for improved canoe access to the Housatonic River.

Chairman Hannum inquired about public skating hours at Berkshire School. Administrator Kellogg will follow up with Berkshire School.

**TOWN ADMINISTRATOR ITEMS:**

Administrator Kellogg reminded residents that the Town Hall hours will change beginning December 15, 2008. The new hours will be on a trial basis as follows: Monday 8:30 am – 7:30 pm, Tuesday – Thursday 8:30 am – 4:30 pm, and closed on Fridays. Signs will be placed at different locations in Town as a reminder.

**OTHER BUSINESS:**

**Sign Permit – Our Lady of the Valley Catholic Women’s Club:**

An application was received from Our Lady of the Valley Catholic Women’s Club for a temporary roadside event sign to be placed at the intersection of Route 7 and Maple Ave on December 4, 2008, for an event on December 6, 2008. Selectman Macy moved to grant the sign permit for Our Lady of the Valley Catholic Women’s Club pending approval of Chief McGarry, seconded by Selectman Collingwood. The motion carried unanimously.

Chairman Hannum noted that a rare astronomical event can be seen in the night sky. The moon, Jupiter and Venus can be seen close together. This event will not occur again until the year 2052.

Selectman Macy moved to adjourn the meeting, seconded by Selectman Collingwood. The motion carried unanimously.

Chairman Hannum adjourned the meeting at 7:15 p.m.

Respectfully submitted,

Rhonda LaBombard  
Assistant Town Administrator