

**TOWN OF SHEFFIELD  
BOARD OF SELECTMEN  
DECEMBER 15, 2008  
SELECTMEN'S MEETING ROOM  
7:00 PM**

Board Members Present: Julie M. Hannum, Chairman  
David D. Macy, Clerk  
James T. Collingwood Sr.

Other Staff Present: Joseph A. Kellogg, Town Administrator  
Rhonda LaBombard, Assistant Town Administrator

Chairman Hannum called the meeting to order at 7:00 pm.

**APPROVAL OF MINUTES:**

Selectman Collingwood moved to approve the minutes of the December 1, 2008 meeting, seconded by Selectman Macy. The motion carried unanimously.

**2009 LICENSES:**

Chairman Hannum read the list of licenses for 2009. Selectman Macy moved to approve the list of licenses as read, seconded by Selectman Collingwood. The motion carried unanimously.

**SELECTMEN'S ITEMS:**

Chairman Hannum thanked Barrett Tree Service and the Hewins family for the holiday decorations on the Village Green. Selectman Macy moved to send a letter of thanks to Barrett Tree Service and the Hewins family for installing the holiday lights and decorations, seconded by Selectman Collingwood. The motion carried unanimously.

Chairman Hannum discussed setting up a meeting with the School Committee, Finance Committee and the Board of Selectmen to discuss the FY10 budget. Administrator Kellogg will contact all parties to schedule a meeting for early January.

Selectman Macy noted that the new Town Hall hours went into effect today and the Board is interested in feedback on the change.

**TOWN ADMINISTRATOR ITEMS:**

Administrator Kellogg reminded residents that the new Town Hall hours are: Monday 8:30 am – 7:30 pm, Tuesday – Thursday 8:30 am – 4:30 pm, and closed on Fridays. Staff will be working the same amount of hours each week.

Administrator Kellogg stated that Berkshire School will again offer residents public skating hours on Sundays 6pm – 8pm.

Administrator Kellogg stated that the Department of Revenue has approved the FY2009 tax rate at \$12.12. This is an increase of \$.38 and will increase the average tax bill amount by about \$100. Part of the increase is due to the override that was passed at the annual election in May.

**OTHER BUSINESS:**

**Appointments:**

John Pollitt has submitted a letter of interest asking to be appointed as an Associate member of the Zoning Board of Appeals. The appointment will be made on January 5, 2008.

Fire Chief Richard Boardman has recommended the appointment of Roger Ball and Kevin Learnard as probationary members of the Fire Department. Selectman Macy moved to appoint Roger Ball and Kevin Learnard as probationary members of the Fire Department, seconded by Selectman Collingwood. The motion carried unanimously.

**Resignations:**

Julie Hannum submitted a letter of resignation from the Board of Health. Selectman Macy moved to accept the resignation of Julie Hannum from the Board of Health and to send her a letter of thanks, seconded by Selectman Collingwood. The motion carried.

**Town Hall Holiday Hours:**

The Town Hall will be closed on the following holidays: December 24<sup>th</sup>, 25<sup>th</sup> and January 1<sup>st</sup>.

Alan and Valerie Pickert were present to discuss the cul-de-sac and right of way on Davis Road in Ashley Falls. Administrator Kellogg will look into the problem and contact the Pickerts.

Selectman Macy moved to adjourn the meeting, seconded by Selectman Collingwood. The motion carried unanimously.

Chairman Hannum adjourned the meeting at 7:15 p.m.

Respectfully submitted,

Rhonda LaBombard  
Assistant Town Administrator