

**TOWN OF SHEFFIELD  
BOARD OF SELECTMEN  
JANUARY 5, 2009  
SELECTMEN'S MEETING ROOM  
7:00 PM**

Board Members Present: Julie M. Hannum, Chairman  
David D. Macy, Clerk  
James T. Collingwood Sr.

Other Staff Present: Joseph A. Kellogg, Town Administrator  
Rhonda LaBombard, Assistant Town Administrator

Chairman Hannum called the meeting to order at 7:00 pm.

**APPROVAL OF MINUTES:**

Selectman Collingwood moved to approve minutes for the November 10, 2008, December 8, 2008 and two sets of minutes for the December 15, 2008 meetings, seconded by Selectman Macy. The motion carried unanimously.

**APPOINTMENTS:**

Selectman Macy moved to appoint Jack Pollitt as Associate Member to the Zoning Board of Appeals for a term to expire June 30, 2009, seconded by Selectman Collingwood. The motion carried unanimously.

**APPOINTMENT ANNOUNCEMENTS:**

**Ashley Falls Historic District Committee:** Peter Rawson has requested to be appointed to the Ashley Falls Historic District Committee. Action on the appointment will take place on January 20, 2009.

**Planning Board Associate Member:** Peter Cherneff has requested to be appointed as Planning Board Associate member. Action on the appointment will take place on January 20, 2009.

**SELECTMEN'S ITEMS:**

Selectman Collingwood stated that the Highway Department has done a great job during all the recent storms.

Chairman Hannum stated that the Board has completed a performance evaluation for Administrator Kellogg. The Board is pleased with his performance and set three goals for the next year:

1. Continue with open communication
2. Schedule All Boards and Committee meetings
3. Continue to work on long range planning.

Chairman Hannum reminded residents of the new Town Hall hours and asked the public to provide feedback on the new hours. Anyone wishing to offer a comment should contact the Town Administrator/Board of Selectmen office.

**TOWN ADMINISTRATOR ITEMS:**

Administrator Kellogg thanked the Board for his evaluation and noted that he would forego his FY 09 raise because of the difficult economic times. Discussion ensued regarding level funded budgets for FY10 and possible local aid cuts.

Administrator Kellogg reminded residents that the Town is seeking photos, taken in Sheffield during 2008, for use as the Town Report cover. The photos will be returned. Anyone interested in submitting a photo for consideration should contact the Town Administrator's office.

Administrator Kellogg noted that the IRS mileage reimbursement rate has been reduced from .585 per mile to .55 per mile. The Board has previously voted to reimburse mileage at the IRS rate. The Town rate will be .55 per mile effective January 1, 2009.

Administrator Kellogg stated that surveys have been sent to the areas of Town not serviced by Time Warner. The Town is currently in negotiations with Time Warner to renew the cable contract and to discuss the areas in Town that do not have access to high speed internet service. To date over 70 of the 119 surveys have been received back and only two of these surveys indicated that they were not interested in cable services.

**PUBLIC COMMENT:**

Jack Pollitt inquired about the grant for collaboration/regionalization of school districts. No new information has been received. Discussion ensued on the grant application.

Selectman Macy moved to enter Executive Session for the purpose of discussing collective bargaining strategy. The meeting will not return to open session. The motion was seconded by Selectman Collingwood and carried as follows:

Chairman Hannum – Aye

Selectman Collingwood – Aye

Selectman Macy – Aye

Executive Session began at 7:20 pm.

Chairman Hannum adjourned the meeting at 7:45 pm.

Respectfully submitted,

Rhonda LaBombard  
Assistant Town Administrator