

**TOWN OF SHEFFIELD
BOARD OF SELECTMEN
JUNE 21, 2010
SELECTMEN'S MEETING ROOM
7:00 PM**

Board Members Present: Julie M. Hannum, Chairman
Rene C. Wood, Clerk
David A. Smith, Jr.

Others Present: Joseph A. Kellogg, Town Administrator
Rhonda LaBombard, Assistant Town Administrator

Members of the public

Chairman Hannum called the meeting to order at 7:00 pm.

APPROVAL OF MINUTES:

Selectman Wood moved to approve minutes from the June 7, 2010 meeting, seconded by Selectman Smith. The motion carried unanimously.

BRPC – HAZARD MITIGATION PLAN:

MacKenzie Greer from Berkshire Regional Planning Commission (BRPC) was present to discuss a regional hazard mitigation plan. There are 19 participating towns, including Sheffield, in the plan, which requires an in kind match from the towns. MEMA and FEMA are providing the funding. The goal of the plan is to identify recurring natural hazard events and propose mitigation measures before they occur. The concentration is on flooding, severe storms and winter events. The plan is necessary to obtain future grant funding to construct the mitigation measures. Discussion ensued regarding the process for creating the plan and what projects qualify for the plan. Administrator Kellogg will follow up with BRPC.

ONE-DAY WINE AND MALT LICENSE – NICHOLAS ENTERPRISES, INC.:

Nicholas Enterprises, Inc. dba Bounti Fare has applied for a one-day Wine and Malt license for Sheffield Plastic's annual picnic at the Town Park on July 17, 2010 with a rain date of July 18, 2010. It was noted that the insurance certificate has been received. Selectman Smith moved to grant a one-day Wine and Malt license to Nicholas Enterprises, Inc for an event at the Town Park on July 17, 2010 with a rain date of July 18, 2010, seconded by Selectman Wood. The motion carried unanimously.

TEMPORARY ROADSIDE EVENT SIGN – HOUSATONIC VALLEY ART LEAGUE:

Hans Heuberger was present to discuss his application for a temporary roadside event sign for the Housatonic Valley Art League art show at Dewey Hall on July 15, 2010 to September 6, 2010. Selectman Wood moved to grant permission for one temporary roadside event sign on the Village Green in front of Dewey Hall and one sign on Route 7 south, near the cemetery, seconded by Selectman Smith. The motion carried unanimously.

CURB CUT – 199 HULETT HILL ROAD:

An application was received from Michael and Dorothy Macy for a curb cut at 199 Hulett Hill Road. Selectman Smith moved to approve the curb cut as submitted, seconded by Selectman Wood. The motion carried unanimously.

RECYCLING HAULING CONTRACT:

Administrator Kellogg explained that the new contract, effective July 1, 2010 would be for one year and the hauler would supply the compactor boxes. The hauling was put out to bid and advertised in the local paper of general circulation. Two bids were received and opened on June 14, 2010 as follows:

JTC and Sons, Inc. \$230 per haul

Roger Trucking \$295 per haul

Selectman Wood moved to award the recycling hauling contract to JTC and Sons, Inc. at \$230 per haul, seconded by Selectman Smith. The motion carried unanimously.

SOLID WASTE HAULING CONTRACT:

The contract will be effective July 1, 2010 for three years. Two bids were received and opened on June 14, 2010 as follows:

JTC and Sons, Inc. \$95 per ton

Roger Trucking \$105 per ton

Selectman Wood moved to award the solid waste hauling contract to JTC and Sons, Inc. at \$95 per ton, seconded by Selectman Smith. The motion carried unanimously.

FY2011 TRANSFER STATION STICKER FEE:

Discussion ensued regarding the price of the Transfer Station sticker fee for FY 2011. Selectman Wood moved to set the Transfer Station sticker fee at \$185 per household, \$130 for senior citizens and \$10 for a second sticker, seconded by Selectman Smith. The motion carried unanimously.

RESIGNATION – FIRE DEPARTMENT:

Steve Hyer has resigned from the Fire Department effective June 9, 2010. Selectman Smith moved to accept Steve Hyer’s resignation and to send him a letter of thanks for his service on the Fire Department, seconded by Selectman Wood. The motion carried unanimously.

BERKSHIRE REGIONAL TRANSIT AUTHORITY REPRESENTATIVE:

Selectman Wood moved to appoint Administrator Kellogg as the Town’s Delegate to Berkshire Regional Transit Authority, seconded by Selectman Smith. The motion carried unanimously.

FY2011 APPOINTMENTS:

Selectman Wood moved to appoint David Smith Sr. to the Agricultural Commission, seconded by Chairman Hannum. The motion carried 2-0, Selectman Smith abstained.

Chairman Hannum read the following list of applicants for appointment:

<u>Department/Position</u>	<u>Term</u>	<u>Applicants</u>
Agricultural Commission	3 yrs	Bruce Howden James M. Larkin
Agricultural Comm Alternates	1 yr	Ruth Ziegler Dominic Palumbo
Animal Control Officer	1 yr	Richard M. Boardman
Ashley Falls Historic District Comm	3 yrs	Sandra Preston Robert Pasqualina
Board of Assessors	3 yrs	Tammy Blackwell
BRPC Alternate Delegate	1 yr	Rene C. Wood
Board of Health	3 yrs	Rene C. Wood
Board of Registrars	3 yrs	Marjorie Consolini
Conservation Commission	3 yrs	Gaetan LaChance
Constable	1 yr	James M. McGarry Bruce Person
Council on Aging	3 yrs	Dawn Massini Carol Sica
Cultural Council	3 yrs	Trudy Weaver Miller Anne E. Dunn
Commission on Disabilities	3 yrs	Denise Rueger Laura Grunfeld
Electrical Inspector	1 yr	Richard Cappadona
Emergency Management Coordinator.	1 yr	Edward McCormack
5 Town Cable Advisory	1 yr	George Oleen Paul O'Brien
Gas & Piping Inspector	1 yr	Robert Krupski
Gas & Piping Inspector Alternate	1 yr	Robert Gennari
Health Inspector	1 yr	George Oleen
Historical Commission	3 yrs	David West Kathy Orlando
Housing Commission	3 yrs	Paul O'Brien
Housing Commission Alternate	1 yr	Kathy Orlando
Local Emergency Planning Committee	1 yr	James M. McGarry Joseph A. Kellogg Richard A. Boardman
Park & Recreation Committee	3 yrs	Kevin Joyce Joe Wilkinson Grace Campbell Michael Ovitt
Parking Clerk	1 yr	Felecie Joyce
Planning Board Associate Member	1 yr	Anthony Gulotta
Plumbing Inspector	1 yr	Robert Krupski
Plumbing Inspector Alternate	1 yr	Robert Gennari
PD Reserve Intermittent	3 yrs	Andrew Carlson Daniel Hamill Graham Frank

Public Weigher	1 yr	James M. McGarry Patricia Gillespie Michael Pezzee Clifford Twiss
Recycling Coordinator	1 yr	David J. Steindler
South Berk Dist. Veterans Delegate	1 yr	Richard Kirchner
Town Counsel	1 yr	Sarah H. Bell
Town Counsel – Special	1 yr	Kopelman & Paige Mirick O’Connell
Tree Warden	1 yr	Edward Lord
Zoning Board	3 yrs	Eric Carlson Eric Blackburn
Zoning Board Alternate	1 yr	Greig Siedor

Selectman Wood moved to appoint the above list of applicants with the exception of the Zoning Board of Appeals, which she moved to appoint Eric Blackburn to a one year appointment. The motion died for lack of a second.

Selectman Smith moved to appoint the above list of applicants as read, seconded by Chairman Hannum. The motion carried unanimously.

FY 2011 APPOINTMENT ANNOUNCEMENT:

Chairman Hannum read the following list of applicants for appointment:

<u>Department</u>	<u>Number of Vacancies</u>	<u>Applicants</u>
Council on Aging	1	Gail Ullman Doris Van Deusen Grace Campbell
Emergency Services Staff		Brece Honeycutt Cyndi Bush-Morehouse Kayla Morehouse
Ashley Falls Historic District Comm	1	John James

Action on the above appointments will take place at the next meeting.

DISTRICT DEPARTMENT OF VETERAN’S SERVICES DIRECTOR:

Selectman Wood moved to suspend the appointment policy for the appointment of the Veteran Services Agent, seconded by Selectman Smith. The motion carried unanimously.

Selectman Smith moved to appoint Laurie Hils to a one year appointment as the Town’s Veterans Service Agent, seconded by Selectman Wood. The motion carried unanimously.

ALL BOARDS MEETING:

Selectmen Wood expressed her desire to hold All Boards Meetings to make everyone aware of the changes in the Open Meeting Law and Ethics reform. Discussion ensued. It was the consensus of the Board to schedule an All Boards Meeting in the fall.

SELECTMEN’S ITEMS:

Selectman Wood stated that she would like to set up two meetings to discuss how to increase recycling and enforcement at the Transfer Station.

TOWN ADMINISTRATOR:

Administrator Kellogg said that on a recent visit to the Transfer Station he found the bottles and cans box was full and there were concerns with not having enough room to finish the day. Selectman Smith was present and with the attendants began removing returnable cans and bottles

from the recycling box, which freed enough space for residents to continue to use the recycling box. He reminded residents that there is a bin for returnable items set up at the Transfer Station.

Administrator Kellogg said that the Town owns two-40 cy roll off boxes and two-40 cy receiver boxes that he has put out to bid for sale as surplus. The new hauling contracts require the hauler to provide the necessary boxes.

Administrator Kellogg said that the annual paving is out to bid. The two roads scheduled for asphalt resurfacing are Maple Ave. and Depot Square. Resurfacing with oil and stone on other roads will be completed later in the summer.

Chairman Hannum thanked the Kiwanis and the Highway Department for repairing and repainting the benches in the Village Green.

The Board thanked Joe Wilkinson for the donation of topsoil and grass planting at Barnard Park.

Selectman Wood moved to enter Executive Session for the purpose of discussing the discipline or dismissal of an employee and collective bargaining and to not return to Open Session, seconded by Selectman Smith. The roll call vote was as follows:

Chairman Hannum – aye

Selectman Wood – aye

Selectman Smith - aye

The Board entered Executive Session at 8:05 p.m.

Respectfully submitted:

Rhonda LaBombard
Assistant Town Administrator