

**TOWN OF SHEFFIELD  
BOARD OF SELECTMEN  
JULY 19, 2010  
SELECTMEN'S MEETING ROOM  
7:00 PM**

Board Members Present: Julie M. Hannum, Chairman  
Rene C. Wood, Clerk  
David A. Smith, Jr.

Others Present: Joseph A. Kellogg, Town Administrator  
Rhonda LaBombard, Assistant Town Administrator  
  
Members of the public

Chairman Hannum called the meeting to order at 7:00 pm.

**APPROVAL OF MINUTES:**

Selectman Wood moved to approve minutes from the June 21, 2010 Executive Session and the July 6, 2010 meeting, seconded by Selectman Smith. The motion carried unanimously.

**BERKSHIRE COUNTY MOSQUITO CONTROL:**

Jim Jurgenson, Superintendent of the Berkshire County Mosquito Control Program, was present to update the Board on what services they provide to the Town as a member of the program. He said that they begin treatment every year in April and noted that the number of mosquitoes this year is down due to dry weather. Residents should be aware of backyard breeding grounds such as tires, pails, birdbaths and any other place where water is allowed to pool. Mosquitoes need water to lay their eggs, so all standing water should be removed. The program currently serves seven municipalities. The City of Pittsfield joined the program this year, which helped to reduce the assessment for the other members. In fall, the program provides ditch and culvert maintenance to remove any blockage that will result in standing water and in the winter months they maintain equipment and attend trainings and meetings.

**“WALK TO FREEDOM”:**

Chairman Hannum read a letter received from Coordinators of the Mumbet Day celebration to be held on Saturday, August 21, 2010. A walk will be held at 3:30 pm from the Ashley House up Cooper Hill Road, down Silver Street to Route 7 and will end at the Marketplace Café. The walk is in support of the Elizabeth Freeman Center. It was noted that the walk did not require approval of the Board and the letter was for informational purposes.

**TEMPORARY ROADSIDE EVENT SIGNS:**

**Six Friends Art Show:** Lois Van Cleef has applied for two temporary roadside event signs for the Six Friends Art Show. The proposed placement of the signs will be on the Village Green and the sidewalk in front of the Stone Store. The event will be held July 16<sup>th</sup> through August 1<sup>st</sup>. Discussion ensued. Selectman Smith moved to grant permission to Lois Van Cleef for the Six Friends Art Show to place temporary roadside event signs on the sidewalk in front of the Stone Store and on the Village Green, subject to approval of the Police Chief, seconded by Selectman Wood. The motion carried unanimously.

**AGRICULTURAL COMMISSION SIGNS:**

David Smith, Sr. and Kathy Orlando from the Agricultural Commission were present to discuss placement of Right to Farm Community signs on the following Town roads: Cooper Hill Road, County Road, Sheffield-Egremont Road, Home Road, and Boardman Street. Discussion ensued and was tabled until the next meeting. The Board was provided with a draft of a letter requesting permission from Mass DOT to install the Right to Farm Community signs on Route 7 and Route 41, which were previously approved by the Board.

**SHEFFIELD LAND TRUST – BERKSHIRE SCHOOL CONSERVATION RESTRICTION:**

Kathy Orlando, from the Sheffield Land Trust and Michael Maher, Headmaster of Berkshire School, were present to discuss a proposed conservation restriction of 11 acres of back land on the school campus. Ms. Orlando explained the process of putting land in a conservation restriction. The Board will review the draft application submitted and continue the discussion at their next meeting.

**SUMMER PAVING BIDS:**

Bids for Summer Paving were opened on July 16, 2010. The following four bids were received:

DelSignore Blacktop Paving	\$135,240
LB Corporation	\$137,800
W.E. Williams	\$141,908
Lane Construction	\$162,680

The roads to be paved are a portion of Maple Avenue from Route 7 to Boardman Street and Depot Square. The work must be completed by August 31, 2010. Administrator Kellogg noted his concerns about DelSignore as a result of their poor response time in the past, however recommended that the contract be awarded to them as the low bidder. He said he would come back to the Board to ask that the bid be rejected and awarded to the next lowest bidder if they did not appear to be responding in a timely fashion. Selectman Wood moved to award the summer paving bid to DelSignore Blacktop Paving, Inc. in accordance with their unit prices for an estimated total of \$135,240, seconded by Selectman Smith. The motion carried unanimously.

**SELECTMEN’S ITEMS:**

Selectman Wood stated that the Economic Development Committee has been working on a Business to Business and Business to Consumer event to be held during Sheffield in Celebration. A planning meeting for this event will be held in early August on a date to be determined.

Selectman Wood provided a draft letter to Board members regarding Wind Siting Legislation and asked that it be sent to Senator Downing. Selectman Wood moved that the letter regarding Wind Siting Legislation be signed and sent to Senator Downing, seconded by Selectman Smith. The motion carried unanimously.

Selectman Hannum stated that the Senior Center Building Committee has submitted their color recommendations for the exterior of the Senior Center. Discussion ensued. It was noted that a decision will be made at a later date.

**TOWN ADMINISTRATOR:**

Administrator Kellogg reminded residents that the new Transfer Station Stickers must be affixed to vehicles by August 16<sup>th</sup> and anyone without a new sticker after that date will be denied access to the Transfer Station.

Administrator Kellogg said that in preparation for the paving on Maple Avenue, the Highway Department will be scraping the sides of the road. Letters will be sent to all property owners affected and lawns will be restored after the paving is completed.

Administrator Kellogg stated that the Town Clerk's office is closed this week to allow her to attend school for her certification.

**PUBLIC COMMENT:**

Carl Schumann said that framing on the Senior Center will begin tomorrow.

**OTHER BUSINESS:**

**One Day Wine and Malt License:** Berkshire Taconic Community Foundation has applied for a one day Wine and Malt License for a welcome reception to be held on August 6, 2010 at 4 pm to 7 pm. Selectman Smith moved to grant a one day Wine and Malt License to Berkshire Taconic Community Foundation for a function on August 6, 2010 from 4 pm to 7 pm, seconded by Selectman Wood. The motion carried unanimously.

**Temporary Roadside Event Sign:** Dennis Sears submitted an application for Christ Church for signs to be installed on the Village Green for a Country Fair to be held on August 7, 2010. The sign size is 3' x 4' and will be erected on July 23<sup>rd</sup> and removed on August 8<sup>th</sup>. Selectman Wood moved to grant permission for a temporary roadside event sign to Dennis Sears, for Christ Church, to be placed on the Village Green, subject to approval of the Police Chief, seconded by Selectman Smith. The motion carried unanimously.

Selectman Smith moved to adjourn the meeting, seconded by Selectman Wood. The motion carried unanimously.

Chairman Hannum adjourned the meeting at 7:55 pm.

Respectfully submitted:

Rhonda LaBombard  
Assistant Town Administrator