

**TOWN OF SHEFFIELD
BOARD OF SELECTMEN
WORKING MEETING
NOVEMBER 10, 2010
SELECTMEN'S OFFICE
8:00 AM**

Board Members Present: Julie M. Hannum, Chairman
Rene C. Wood, Clerk
David A. Smith Jr.

Others Present: Rhonda LaBombard, Assistant Town Administrator

Chairman Hannum called the meeting to order at 8:00 am.

Thomas Carmody, Building Inspector, was present for a discussion with the Board at his request. He provided Board members with copies of the following information: Letter from Rene Wood to Mr. Carmody requesting his interpretation of the Zoning Bylaw regarding accessory apartments; Mr. Carmody's response to the letter; Pamphlets from the Berkshire Taconic Community Foundation Housing Us project and Salisbury Bank regarding accessory apartments; Draft Building Inspector letter prepared by Rene Wood and the Economic Development Committee, proposed for inclusion with the Town's building permit application packet.

Discussion ensued regarding the development of the Housing Us pamphlet and the program sponsored by Salisbury Bank. Mr. Carmody said that both are misleading and contain errors. He also expressed his concerns regarding the letter drafted by Selectmen Wood in her capacity with the Economic Development Committee. Discussion ensued and Selectmen Wood apologized for the miscommunication regarding the draft letter and said it will be destroyed.

Discussion ensued regarding the development process for new businesses, and Board members expressed their concern that the Town maintains a business friendly stance in helping applicants through this process. Mr. Carmody said the process should begin with him as Building Inspector and Zoning Enforcement Officer. Chairman Hannum stated that she is concerned with applicants being led in the wrong direction or confused on which departments are involved with their projects, as has happened in the past. She would like to make sure that decisions are made in the best interests of the Town. Mr. Carmody stated that he was only responsible for building and zoning issues.

In other matters, Selectmen Wood discussed her concern with offensive signs being displayed on Boardman Street. Mr. Carmody suggested that the Board contact the Police Chief.

The Sheffield Friendly Union and Old Parish Church have submitted an application for a sign to be placed on the Village Green for the Wood's Tea Company Concert to be held on November 21, 2010. Selectman Wood moved to approve the sign permit for the Sheffield Friendly Union and the Old Parish Church for an event to be held on November 21, 2010, seconded by Selectman Smith. The motion carried unanimously.

Selectman Smith moved to adjourn the meeting, seconded by Selectman Wood. The motion carried unanimously.

Chairman Hannum adjourned the working meeting at 9:30 am.

Respectfully submitted:

Rhonda LaBombard
Assistant Town Administrator