

**TOWN OF SHEFFIELD  
BOARD OF SELECTMEN  
JUNE 1, 2011  
CARLTON FRENCH MEETING ROOM  
7:00 PM**

Board Members Present: Rene C. Wood, Chairman  
Julie M. Hannum, Clerk  
David A. Smith, Jr.

Others Present: Joseph A. Kellogg, Town Administrator  
Rhonda LaBombard, Assistant Town Administrator

Members of the public

Chairman Wood called the meeting to order at 7:00 pm.

**APPROVAL OF MINUTES:**

Selectman Hannum moved to approve the minutes from the May 16, 2011 and May 23, 2011 meetings, seconded by Selectman Smith. The motion carried unanimously.

**TOWN ADMINISTRATOR:**

Chairman Wood said that Administrator Kellogg has been appointed to serve as Interim Town Administrator until the new Administrator takes office. The position will be advertised next week with applications due by July 1, 2011.

**STAGECOACH TAVERN AND RACE BROOK LODGE ENTERTAINMENT AND ALCOHOL LICENSES HEARING:**

Chairman Wood opened a public hearing at 7:05 pm regarding the Architects Development Corp., dba Stagecoach Tavern and Race Brook Lodge, entertainment and alcohol licenses. David and Michael Rothstein from Architects Development Corp. and their attorney C. Nicholas Arienti were present. Attorney Arienti addressed the Board on behalf of his clients. The request is to extend the Entertainment License to include the lawn area and the Events Barn, with any music restricted to inside the Events Barn only. Events held in the barn will be private parties and not open to the public. David Rothstein is the applicant for several one day Wine and Malt Licenses for the following seven events, to be held in the Events Barn and contiguous lawn area, which is completely enclosed by a fence:

June 10, 11, 12

July 21, 22, 23

August 19, 20, 21

September 30, October 1, 2

October 14, 15, 16

October 28, 29, 30

December 2, 3, 4

The applicant has requested three days with each event to allow set up the day before and clean up the day after. Several emails have been received in support of the licenses. Two letters of concern have been received, one with the noise and one with parking. Two people in the audience spoke in support of the licenses. Discussion ensued. Selectman Smith moved to close the hearing, seconded by Selectman Hannum. The motion carried unanimously. Chairman Wood closed the hearing at 7:20 pm.

Selectman Hannum moved to extend the Entertainment License for the Architects Development Corporation to include the Events Barn and to grant seven one day Wine and Malt Licenses for the Events Barn and

contiguous lawn area for dates as submitted, seconded by Selectman Smith. The motion carried unanimously.

**KEEP FARMING INITIATIVE:**

Kathy Orlando was present to request that the Board table this discussion until the next meeting. It was the consensus of the Board to add this to the June 13, 2011 meeting agenda.

**FY 2012 APPOINTMENT ANNOUNCEMENTS:**

Chairman Wood read the following list of applicants and vacancies for FY 2012:

Agricultural Commission	3 vacancies	Louis Aragi, Morvin Allen, Kathy Orlando
Agricultural Commission, Alternate	2 vacancies	Dominic Palumbo
Ashley Falls Historic District Comm	3 vacancies	Richard Swiatek, Peter Rawson
Board of Assessors	1 vacancy	Robert Weitz
BRPC Delegate, Alternate	1 vacancy	Rene Wood
Board of Health	2 vacancies	Joel Weiss, Richard Kirchner
Board of Registrars	2 vacancies	Elizabeth Smith, Patricia Sadera
Building Inspector	1 vacancy	Thomas Carmody
Building Inspector, Assistant	1 vacancy	
Conservation Commission	1 vacancy	Donald Ward
Constable	2 vacancies	Bruce Person, James McGarry
Council on Aging	4 vacancies	Grace Campbell
Cultural Council	2 vacancies	Sally Cook
Commission on Disabilities	6 vacancies	David Wells
Electrical Inspector	1 vacancy	Richard Cappadona
Asst. Electrical Inspector	1 vacancy	Carl VanDeusen
Emergency Management Coord.	1 vacancy	Edward McCormick
Fire Chief	1 vacancy	
5 Town Cable Advisory	2 vacancies	
Gas & Piping Inspector	1 vacancy	Robert Krupski
Asst. Gas & Piping Inspector	1 vacancy	Robert Gennari
Health Inspector	1 vacancy	
Highway Superintendent	1 vacancy	Edward Lord
Historical Commission	4 vacancies	
Housing Commission	2 vacancies	
Housing Commission, Alternate	1 vacancy	
Local Emergency Planning Comm	5 vacancies	James McGarry
Parking Clerk	1 vacancy	Felecie Joyce
Planning Board Associate Member	1 vacancy	Chris Tomich
Plumbing Inspector	1 vacancy	Robert Krupski
Asst. Plumbing Inspector	1 vacancy	Robert Gennari
Public Weigher	5 vacancies	James McGarry, Michael Pezzee, Patricia Gillespie, Cliffore Twiss, Kole Quagliano
Recycling Coordinator	1 vacancy	David Steindler
S. Berk. Dist. Veterans Delegate	1 vacancy	
Town Counsel	1 vacancy	
Town Accountant	1 vacancy	James McCormack
Asst. Town Administrator	1 vacancy	Rhonda LaBombard
Treasurer/Collector	1 vacancy	Michael Ovitt
Asst. Treasurer/Collector	1 vacancy	Barbara Roraback
Tree Warden	1 vacancy	Edward Lord
Veteran's Agent	1 vacancy	
Veteran's Grave Officer	1 vacancy	

Zoning Board of Appeals 2 vacancies  
Zoning Board of Appeals, Alternate 1 vacancy

Bart Elsbach, David West  
Greig Siedor

Action on the above appointments will take place at the next meeting. Anyone interested in any of the vacant positions should send a letter of interest to the Board of Selectmen.

**RESIGNATION:**

Natalie Funk has submitted her resignation from the Council on Aging effective immediately. Selectman Hannum moved to accept the resignation from Natalie Funk and to send her a letter of thanks, seconded by Selectman Smith. The motion carried unanimously.

**APPOINTMENT ANNOUNCEMENTS:**

**River Parks Task Force:** Chairman Wood read the following names for appointment on the River Parks Task Force: Sari Hoy, William Connell, Dana Cummings and Dennis Regan. Action on the appointments will take place at the next meeting.

**Council on Aging:** Chairman Wood read the following names for appointment to the Council on Aging: Michelle Harwood – 3 year  
Jeff Browne – 1 year  
Action on the appointment will take place at the next meeting.

**TEMPORARY ROADSIDE EVENT SIGNS:**

**Sheffield Friendly Union:** An application has been received from the Sheffield Friendly Union for a Temporary Roadside Event Sign on the Village Green for an event to be held on June 19, 2011. The sign will be erected on June 12<sup>th</sup> and removed on June 19<sup>th</sup>. Selectman Hannum moved to grant the Temporary Roadside Event Sign to the Sheffield Friendly Union, seconded by Selectman Smith. The motion carried unanimously.

**Housatonic Valley Art League:** An application has been received from the Housatonic Valley Art League for a Temporary Roadside Event Sign on the Village Green in front of Dewey Hall. The sign would remain in the Village Green continuously for the summer. Selectman Hannum moved to grant the Temporary Roadside Event Sign to the Housatonic Valley Art League with placement in conjunction with the Police Department, seconded by Selectman Smith. The motion carried unanimously.

**RESIGNATION – FIRE DEPARTMENT:**

Fire Chief Boardman notified the Board that J. Scott Rote has retired from the Fire Department. Selectman Hannum moved to send a letter of thanks to Scott Rote for his service on the Fire Department, seconded by Selectman Smith. The motion carried unanimously.

**APPLICATION FOR ANTIQUE AND SECOND HAND GOODS PERMIT – WRAY GUNN:**

Wray Gunn has applied for an Antique and Second Hand Goods License to sell items from his garage at 143 Lime Kiln Road. Building Inspector Thomas Carmody has issued a letter stating his decision that 143 Lime Kiln Road is located in the Commercial Zoning District, which allows this type of business by right. The letter also allows a 30 day appeal period from the date the letter was issued. Selectman Hannum moved to grant an Antique and Second Hand Goods License to Wray Gunn at 143 Lime Kiln Road, pending the thirty day appeal period as referenced in the Building Inspector's letter, seconded by Selectman Smith. The motion carried unanimously.

**SENIOR CENTER RECOGNITION EVENT COMMITTEE:**

The Board is looking for anyone interested in serving on a committee to work on recognition of individuals that were involved with the senior center project. Interested parties should send a letter of interest to the Board of Selectman.

**UPDATE TIME WARNER CABLE LICENSE RENEWAL:**

Administrator Kellogg updated the Board on the Time Warner cable license renewal. An agreement has been reached for an extension, which would put Sheffield in line with the towns of Lee, Lenox, Stockbridge and Great Barrington whose contract expires in 2014.

**SENIOR CENTER FURNISHING/LANDSCAPING/FLAG POLE:**

COA Chairman Grace Campbell submitted a letter regarding furnishings, landscaping and a flag pole for the Senior Center. Administrator Kellogg will work with Chris Tomich on the landscaping design. A designer has been asked to look at the window treatment. Discussion ensued.

**SELECTMEN’S ITEMS:**

Selectman Hannum commented on the wonderful Memorial Day celebration.

**TOWN ADMINISTRATOR ITEMS:**

Administrator Kellogg updated the Board on the Clayton Road issue that has been ongoing. He, Chairman Wood and Highway Superintendent Edward Lord met with the property owner to work out the issue.

Administrator Kellogg said that the Board voted the following for FY12 Transfer Station stickers:

\$185 per sticker

\$130 for anyone 70 and older, including second homeowners

\$10 per second sticker

Billing letters will be mailed within the next couple of weeks with payments due on August 8, 2011.

Administrator Kellogg said that Timothy Reynolds identified properties that did not have an E911 sign as his Eagle Scout project. After the properties were identified Mr. Reynolds made and installed the signs with donated materials from Sheffield Plastics, DeVries and Joseph Wilkinson.

**PUBLIC COMMENTS:**

George Oleen inquired on the status of the storage shed for the American Legion. Discussion ensued.

Kathy Orlando updated the Board on the status of the Open Space plan. Jenny Russell will have a draft plan finished next week. A public hearing will be held on June 20, 2011 at 6 pm for public input on the plan. The deadline for submitting the plan to the State is June 30<sup>th</sup>.

Kathy Orlando distributed information on grants that she picked up from a recent seminar that she attended.

Grace Campbell reminded residents that an Open House will be held at the Senior Center on June 11, 2011 from 1 pm to 4:30 pm. A tree will be dedicated in memory of Edith French at 3:30 pm.

Pauline Schumann brought in a scrap book for review that was created by Carl Schumann showing pictures on the stages of the Senior Center construction. The book will be donated to the Town after completion .

Selectman Smith moved to adjourn the meeting, seconded by Selectman Hannum. The motion carried unanimously.

Chairman Wood adjourned the meeting at 8:30 pm.

Respectfully submitted:

Rhonda LaBombard  
Assistant Town Administrator