

**TOWN OF SHEFFIELD
BOARD OF SELECTMEN
SEPTEMBER 26, 2011
TOWN HALL
WORKING MEETING
5:00 PM**

Board Members Present: Rene C. Wood, Chairman
Julie M. Hannum, Clerk
David A. Smith, Jr.

Others Present: Rhonda LaBombard, Town Administrator
David Steindler, Chairman, Finance Committee
Colin Smith, Vice-Chair, Finance Committee
David Macy, Finance Committee
John James, Finance Committee

Chairman Wood called the meeting to order at 5:00 pm.

SBRDS BOND: Selectman Hannum updated everyone on the bond discussions that have taken place at the meeting of the five town representatives. Discussion ensued regarding a bond at the SBRSD main campus for technology needs only, a SBRSD capital plan, debt exclusion, computer hardware and software, timing of the bond issuance, labor contracts, and other budget related issues. It was the consensus of the Board and the Finance Committee that they agree with the bond concept in theory, but would like to have a long range capital plan in place before the bond issuance. It was also the consensus that it would be better if the School Committee waited until the FY 2013 budget was finalized before requesting a bond.

AMERICAN LEGION STORAGE SHED AGREEMENT: Town Counsel has prepared an Agreement as to Satisfaction of Covenant for the American Legion storage shed. The agreement states that the shed purchased will satisfy all requirements that the Town must provide storage for the American Legion. Selectman Hannum moved to approve and sign the Agreement as to Satisfaction of Covenant for the American Legion Storage Shed, seconded by Selectman Smith. The motion carried unanimously.

EMPLOYEE VACATION SCHEDULE: Discussion ensued regarding an update of the employee vacation schedule. Chairman Wood will contact the surrounding towns for information on their vacation policies.

ASSISTANT TOWN ADMINISTRATOR: Selectman Hannum moved to appoint Jennifer Goewey as Assistant to the Town Administrator for the annual salary of \$38,000, seconded by Selectman Smith. The motion carried 2-0, Chairman Wood abstained from the vote.

SENIOR CENTER: Discussion ensued regarding issues at the Senior Center. It was the consensus of the Board to request a meeting with John Arthur Miller, Senior Center Director and the Council on Aging to discuss expectations and review operations. Discussion ensued regarding the installation of a split rail fence at the southern entrance of the Senior Center. Selectman Hannum moved to authorize the Highway Department to install a split rail fence at

the southern entrance of the Senior Center, seconded by Selectman Smith. The motion carried unanimously.

Selectman Smith moved to adjourn the meeting, seconded by Selectman Hannum. The motion carried unanimously.

Selectman Hannum adjourned the meeting at 7:35 pm.

Respectfully submitted:

Rhonda LaBombard
Town Administrator