

**TOWN OF SHEFFIELD
BOARD OF SELECTMEN
COUNCIL ON AGING
OCTOBER 24, 2011
SENIOR CENTER-25 COOK RD.
WORKING MEETING
5:00 PM**

Board Members Present: Rene C. Wood, Chairman
Julie M. Hannum
David A. Smith, Jr.

Council on Aging: Grace Cambell, Chairman
Jeff Browne
Kathy Staropoli
Michelle Harwood
Richard Magenis
Doris Van Deusen

Others Present: Rhonda LaBombard, Town Administrator
Jennifer Goewey, Assistant to Town Administrator
John Arthur Miller, Senior Center Director
Barbara Fletcher, Assistant Senior Center Director

Members of the public

Chairman Wood called the meeting to order at 5:00 pm.

Discussion ensued regarding the Senior Center and use of the building. Administrator LaBombard clarified that the building is a Town owned building and that the Board is in charge of any changes to the building. The policy regarding use of the building will be reviewed after one year.

Discussion ensued regarding outreach, total units of service, volunteer hours, programming, usage of the building, role of the Council on Aging, building safety and staff hours. The Council on Aging submitted a letter of support for increased staff hours.

Selectman Hannum moved to adjourn the meeting, seconded by Selectmen Smith. The motion carried unanimously.

Chairman Wood adjourned the meeting at 6:00 pm.

Respectfully Submitted:

Jennifer Goewey
Assistant to Town Administrator