

**TOWN OF SHEFFIELD
BOARD OF SELECTMEN
DECEMBER 12, 2011
TOWN HALL
WORKING MEETING
4:30 PM**

Board Members Present: Rene C. Wood, Chairman
Julie M. Hannum, Clerk
David A. Smith, Jr.

Others Present: Rhonda LaBombard, Town Administrator
Jennifer Goewey, Assistant to Town Administrator

Chairman Wood called the meeting to order at 4:30 pm.

Discussion ensued regarding the updating of the personnel policy manual.

Selectman Hannum moved to enter into Executive Session for the purpose of collective bargaining and not return to Open Session, seconded by Selectman Smith. The roll call vote was as follows:

Chairman Wood – aye

Selectman Hannum – aye

Selectman Smith – aye

Chairman Wood adjourned the meeting at 5:45 pm.

Respectfully submitted:

Jennifer Goewey
Assistant to Town Administrator