

**TOWN OF SHEFFIELD
BOARD OF SELECTMEN
NOVEMBER 5, 2012
TOWN HALL
7:00 PM**

Board Members Present: David Smith Jr., Chairman
Julie M. Hannum, Clerk

Others Present: Rhonda LaBombard, Town Administrator
Jennifer Goewey, Assistant to Town Administrator

Members of the public

Chairman Smith called the meeting to order at 7:00 pm.

MINUTES:

Selectman Hannum moved to approve the minutes from the October 9, October 11, October 15, October 19, October 23, and October 27, 2012 meetings, seconded by Chairman Smith. The motion carried unanimously.

RETIREMENT:

The Board of Library Trustees submitted a letter from Nancy Hahn announcing her retirement as Library Director effective December 14, 2012. Selectman Hannum moved to accept the retirement from Nancy Hahn and send her a letter of thanks, seconded by Chairman Smith. The motion carried unanimously.

APPOINTMENT ANNOUNCEMENTS:

Chairman Smith announced the following applicants for the Historical Commission: Pat Elsbach, Dennis Sears, Ted Pitman, Gay Tucker, Catherine Miller and Michael King. Action will be taken at the next meeting.

TEMPORARY ROADSIDE EVENT PERMIT:

The Sheffield Historical Society has submitted a Temporary Roadside Event Sign Permit for a sign to be erected on the Village Green for their annual "Local Artisans Festival of Holidays" to be held from November 4, 2012-December 23, 2012. The sign would be erected on November 4, 2012 and removed on December 23, 2012. Selectmen Hannum moved to approve the Temporary Roadside Event Sign Permit to the Sheffield Historical Society for their annual "Local Artisans Festival of Holidays" to be held from November 4, 2012-December 23, 2012, seconded by Chairman Smith. The motion carried unanimously.

The Housatonic Valley Art League has submitted a Temporary Roadside Event Sign Permit for a sign to be erected on the Village Green for an art show to be held from December 2, 2012-December 24, 2012. The sign would be erected on December 2, 2012 and removed on December 24, 2012. Selectmen Hannum moved to approve the Temporary Roadside Event Sign Permit to the Housatonic Valley Art League for an art show to be held from December 2, 2012-December 24, 2012, seconded by Chairman Smith. The motion carried unanimously.

KIWANIS LICENSE AGREEMENT:

Discussion ensued regarding the draft license agreement between the Town and the Kiwanis Club of Sheffield for the shed located at the Town Park. Selectmen Hannum moved to approve the license agreement between the Town and the Kiwanis Club of Sheffield as presented, with an expiration dated June 30, 2015, seconded by Chairman Smith. The motion carried unanimously.

AWARD SNOW PLOW BIDS:

The following bids were received for Snow Plowing Services 2012:

Clayton Havens:	\$60.00 per truck & plow
	\$70.00 per truck, plow and sander
Arthur Mathieu:	\$60.00 per truck & plow
	\$70.00 per truck, plow and sander

Selectman Hannum moved to award bids for snow plowing to Clayton Havens and Arthur Mathieu at the price of \$60 per hour for truck and driver and \$70 per truck, sander and driver, seconded by Chairman Smith. The motion carried unanimously.

AWARD SAND BIDS:

The following bids were received for screened, washed sand for snow and ice control:

J. Donovan & Son:	\$10.40 per ton
Segalla Sand & Gravel:	\$11.85 per ton
Joe Wilkinson Excavating:	\$10.50 per ton

Selectman Hannum moved to award the bid to J. Donovan & Son in the amount of \$10.40 per ton for screened, washed sand for snow and ice control, seconded by Chairman Smith. The motion carried unanimously.

SELECTMEN’S ITEMS:

Selectmen Hannum stated that on Wednesday, November 7, 2012, she would be visiting the Undermountain Elementary school along with neighboring Selectmen and State Representative Smitty Pignatelli. They will be working with 6th grade students on the Massachusetts Municipal Association’s annual essay contest.

Selectmen Hannum announced that there will be an open house in honor of Nancy Hahn on December 14, 2012 from 5-8 pm at the Bushnell Sage Library.

Selectmen Hannum announced that the Presidential Election is November 6, 2012 at the Senior Center from 7am-8pm. The traffic flow will be to enter from Cook Road and exit from Mill Pond Road.

TOWN ADMINISTRATOR ITEMS:

Administrator LaBombard stated that Highway Superintendent Edward Lord has received a grant from the Massachusetts Society for Prevention of Cruelty to Animals (MSPCA) for Beaver Solutions to install devices to allow water to flow through beaver dams.

Administrator LaBombard stated that the Town Hall will be closed on November 12, 2012 for Veteran’s Day and on November 22nd and 23rd for the Thanksgiving holiday.

PUBLIC COMMENT:

Catherine Miller, 130 Root Lane, inquired about the historic district signs entering Sheffield.

Catherine Miller inquired about a formal communication process between the Building Inspector and the Board of Selectmen. Discussion ensued.

Priscilla Cote stated some history regarding the original purchase of the historic district signs.

Jacqueline Connell, library employee, invited everyone to attend the "Local Authors Day" on Saturday, November 17, 2012 from 10:00am to 12:30pm. Approximately 45 authors from the area are expected to participate.

Selectmen Hannum moved to adjourn the meeting, seconded by Chairman Smith. The motion carried unanimously.

Selectman Hannum adjourned the meeting at 7:26pm.

Respectfully submitted:

Jennifer Goewey
Assistant to Town Administrator