

**TOWN OF SHEFFIELD
BOARD OF SELECTMEN
DECEMBER 17, 2012
TOWN HALL
WORKING MEETING WITH COUNCIL ON AGING
5:00 PM**

Board Members Present: David Smith, Jr., Chairman
Julie M. Hannum
Rene C. Wood

COA Members Present: Jeff Brown, Chairman
Kathy Staropoli
Dawn Massini
Dorris VanDeusen
Helen Johnston

Others Present: Rhonda LaBombard, Town Administrator
John Arthur Miller, Senior Center Director

Chairman Smith reopened the meeting at 5:00 pm.

Chairman Brown stated that the Council on Aging (COA) has taken a new direction and realizes that there are many unserved or under served seniors that cannot get to the Senior Center for activities. The Meals on Wheels drivers bring their concerns to Director Miller for follow up on shut ins. The COA is working on how best to serve these needs including transportation. Discussion ensued.

Discussion ensued regarding the staffing at the Senior Center. The COA is advocating for a full-time director. It was the consensus of the Board that the programming needs to be increased before any discussions on full time staffing. The position of Assistant to the Senior Center has been advertised and interviews will be conducted in early January. Chairman Brown inquired on the involvement of the COA in regards to the hiring. Administrator LaBombard and Director Miller will interview 5 or 6 candidates and bring the top 3 to 4 applicants before the Board and a couple of members of the COA.

COA members left the meeting.

Administrator LaBombard stated that Scudder Graybeal called from Florida inquiring on the status of the Bow Wow Road and Miller Ave. intersection. Selectman Wood will follow up with Berkshire Regional Planning Commission regarding a study of the intersection.

Discussion ensued regarding delinquent tax payers who are applying for license renewals. It was the consensus of the Board not to withhold any license renewals. The Board will discuss the collection of the back taxes with the Tax Collector.

Selectman Hannum moved to adjourn the meeting, seconded by Selectman Wood. The motion carried unanimously.

Chairman Smith adjourned the meeting at 6:55 pm.

Respectfully submitted:

Rhonda LaBombard
Town Administrator