

**TOWN OF SHEFFIELD
BOARD OF SELECTMEN
JANUARY 23, 2012
CARLTON FRENCH MEETING ROOM
7:00 PM**

Board Members Present: Rene C. Wood, Chairman
Julie M. Hannum
David A. Smith, Jr.

Others Present: Rhonda LaBombard, Town Administrator
Jennifer Goewey, Assistant to Town Administrator
John Arthur Miller, Senior Center Director
George Oleen, Sanitation Inspector
Members of the Public

Chairman Wood called the meeting to order at 7:00pm.

APPROVAL OF MINUTES:
Tabled until the next meeting.

FIRE DEPARTMENT APPOINTMENT:

Chief Boardman submitted a letter recommending Trevor Williams for permanent appointment to the Fire Department. Selectman Hannum moved to appoint Trevor Williams for an indefinite term to the Sheffield Fire Department, seconded by Selectman Smith. The motion carried unanimously.

SERVICE INCENTIVE GRANT:

John Arthur Miller, Senior Center Director was present to discuss a Service Incentive Grant. It was the consensus of the board that they are not able to support the grant as written and discussion ensued. The Board suggested a change to the grant application, specifically that the grant work be done by and payment made to a qualified individual other than Director Miller, which would allow the Board to support the grant. The proposed changes were rejected by Director Miller.

TRANSFER STATION POLICIES:

Discussion ensued regarding Transfer Station Policies. A meeting will be scheduled with the employees of the Transfer Station and the Board will follow up at the next meeting.

FY13 BOARD OF SELECTMEN BUDGET:

Discussion ensued regarding proposed FY13 Selectmen's budget. The Selectmen reduced their budget and chose not to accept a 2% increase in pay.

TOWN ADMINISTRATOR EVALUATION:

Discussion ensued regarding the form to be used for the Town Administrator's evaluation. It was the consensus of the board to follow up at the next Board meeting.

INSURANCE ADVISORY COMMITTEE:

Discussion ensued regarding the Insurance Advisory Committee (IAC), which Selectmen have no authority to appoint or join, with the exception of appointing the one retiree. A memo will be sent out seeking interest from Town employees to join the IAC.

RIVER PARKS TASK FORCE:

Discussion ensued regarding the River Parks Task Force and Chairman Wood volunteered to be the liaison to the River Parks Task Force.

MEETING SCHEDULE:

The Board will meet on February 6, 2012 and February 21, 2012 for the month of February, noting that the February 21, 2012 meeting is on the Tuesday following President's Day.

SELECTMEN'S ITEMS:

Selectman Hannum shared information regarding the MMA conference that she recently attended, and stated that the Governor's budget had not yet been released.

Chairman Wood also mentioned attending the MMA conference.

Chairman Wood announced the upcoming hearings regarding the proposed school closings and stated that on February 8, 2012 at 7:00pm, a hearing would be held at Mt. Everett High School.

Chairman Wood was pleased to announce that the 2010 Dairy Farm Tax Credit Program had been reinstated and would be available to qualifying Sheffield dairy farmers.

OTHER BUSINESS:

George Oleen was present to inquire about the Board of Health's Revolving fund.

Discussion ensued regarding the appointment of temporary employee to assist the Highway

Selectman Hannum moved to appoint Richard Boardman as a temporary employee to assist the Highway Department on an as needed basis for the remainder of FY2012, seconded by Selectman Smith. The motion carried unanimously.

Selectman Hannum moved to adjourn the meeting, seconded by Selectman Smith. The motion carried unanimously.

Chairman Wood adjourned the meeting at 8:25 pm.

Respectfully submitted:

Jennifer Goewey
Assistant to Town Administrator