

**TOWN OF SHEFFIELD
BOARD OF SELECTMEN
FEBRUARY 10, 2012
TOWN HALL
WORKING MEETING
12:00 PM**

Board Members Present: Rene C. Wood, Chairman
David A. Smith, Jr.

Others Present: Rhonda LaBombard, Town Administrator
Jennifer Goewey, Assistant to Town Administrator
Donald Wilson, Head Transfer Station Attendant
Diane Farnham, Transfer Station Attendant
Janet Hogelin, Transfer Station Attendant

Members of the Public

Chairman Wood called the meeting to order at 12:00 pm.

David West requested to video record the meeting, and his request was granted by Chairman Wood.

Discussion ensued regarding Transfer Station Policies and job descriptions including: signage, hours of operation, overtime, bulky waste, swap shop, building debris, metal box and use of time.

The Board reminded the Transfer Station employees that all issues concerning the Transfer Station should be brought to the Town Administrators attention.

Discussion ensued regarding the Insurance Advisory Committee (IAC).

Selectman Smith made a motion that Betty Petterson be appointed to the Insurance Advisory Committee, seconded by Chairman Wood. The motion carried unanimously.

Chairman Wood adjourned the meeting at 1:05 pm.

Respectfully submitted:

Jennifer Goewey
Assistant to Town Administrator