

**TOWN OF SHEFFIELD  
BOARD OF SELECTMEN  
FEBRUARY 21, 2012  
CARLTON FRENCH MEETING ROOM  
5:00 PM**

Board Members Present: Rene C. Wood, Chairman  
Julie M. Hannum  
David A. Smith, Jr.

Others Present: Rhonda LaBombard, Town Administrator  
Jennifer Goewey, Assistant to Town Administrator  
Claudia Martin, President of the Friends of the Senior Center  
Richard M. Boardman, Fire Chief  
Michael Ovitt, Treasurer  
Members of the Public

Chairman Wood called the meeting to order at 5:00pm.

**APPROVAL OF MINUTES:**

Tabled until the next meeting.

**ONE DAY ALCOHOL LICENSE:**

Berkshire School has applied for a one day alcoholic beverage license on May 12, 2012 for their Annual Alumni Weekend event. Selectman Hannum moved to grant a one day alcoholic beverage license to Berkshire School for May 12, 2012, the motion was seconded by Selectman Smith. The motion carried unanimously.

**HHW COLLECTION PROGRAM LETTER OF INTENT:**

Selectman Hannum moved to sign a letter of intent to participate in the FY 2013 Southern Berkshire Household Hazardous Waste Program, seconded by Selectman Smith. The motion carried unanimously.

**FIRE FIGHTER COMPENSATION:**

Chief Boardman was present and stated that a firefighter has completed an EMS course and inquired about reimbursement for the cost of the class if there are funds remaining in the training budget at the of the fiscal year. Discussion ensued.

It was the consensus of the Board that Chief Boardman discuss increasing the training compensation with members of the Fire Department before further discussion with the Board.

Chief Boardman told the Board that the new propane tank could be placed next to the Fire House, and to please disregard his previous request to have it placed next to the Railroad Barn.

Chief Boardman stated that Engine 3 needs repair work. He will discuss this further with Administrator LaBombard once an estimate is received.

Selectman Hannum reminded Chief Boardman that when the Fire Department Members are filling out their request for reimbursement for training that the form is filled out completely.

**FRIENDS OF THE SENIOR CENTER FUNDRAISING:**

Claudia Martin, President of the Friends of the Senior Center, was present to discuss some possible fund raising ideas that the Fundraising/Activities Committee had brainstormed. It was the consensus of the Board that they would like to receive some input from the Friends of the Library and to schedule a joint working session with the Friends of the Senior Center, Friends of the Library and the Board of Selectmen to discuss the matter further.

Discussion also ensued regarding various grants that might be available and the process. The research of grants was encouraged by the Board, and requested that they bring information to the Town Administrator to discuss as they move forward.

**APPOINTMENT ANNOUNCEMENT:**

A letter of interest was submitted by James Collingwood Jr. to be appointed to the By-Law Review Committee. Action will take place at the next meeting.

**TEMPORARY ROADSIDE EVENT SIGN:**

Sandy Smith from the Sheffield Boy Scouts Troop 28 submitted an application for a Temporary Roadside Event Sign to be placed in the Village Green for their Annual Rabies Clinic on March 17, 2012. The sign would be erected on March 3, 2012 and removed on March 17, 2012. Selectman Hannum moved to grant a Temporary Roadside Event Sign for the Sheffield Boy Scouts Troop 28 for their Annual Rabies Clinic to be held on March 17, 2012, seconded by Selectmen Smith. The motion carried unanimously.

It was the consensus of the Board that the Boy Scouts could use the entrance of the Town Hall to fill out paperwork, but that the vaccinations were to be conducted outside. No animals are to be permitted inside the Town Hall.

**SOUTHERN BERKSHIRE ELDERLY TRANSPORTATION CORPORATION:**

Discussion ensued regarding the allocation amount for the Southern Berkshire Elderly Transportation Corporation (SBETC). It was the consensus of the Board to invite someone from the SBETC to a future meeting to discuss the matter further.

**TOWN ADMINISTRATOR'S ITEMS:**

Administrator LaBombard stated that the Town recently received a MRF payment of \$4,774.72 and thanked the residents for their participation in our recycling program. It adds up to be a significant payment that the Town receives.

The next Board of Selectmen Meetings will be on March 5, 2012 and March 19, 2012 at 7pm. Discussion ensued regarding Working Meetings.

**OTHER BUSINESS:**

The Mt. Everett Drama Club has applied for a Temporary Roadside Event Sign for a play to be held March 23-25, 2012. The sign would be erected in the Village Green on March 17, 2012 and removed on March 26, 2012. Selectman Hannum moved to grant the Temporary Roadside Event Sign to the Mount Everett Drama Club for a play to be held on March 23-25, 2012, seconded by Selectman Smith. The motion carried unanimously.

The Mt. Everett Drama Club has applied for a Temporary Roadside Event Sign for a play to be held May 19-20, 2012. The sign would be erected in the Village Green on May 7, 2012 and removed on May 21, 2012. Selectman Hannum moved to grant the Temporary Roadside Event Sign to the Mount Everett Drama Club for a play to be held on May 19<sup>th</sup> and 20<sup>th</sup>, 2012, seconded by Selectman Smith. The motion carried unanimously.

Selectman Hannum moved to enter into Executive Session for the purpose of Collective Bargaining and Cable License Renewal and not return to Open Session, seconded by Selectman Smith. The roll call vote was as follows:

Chairman Wood – aye

Selectman Hannum – aye

Selectman Smith – aye

Chairman Wood adjourned the meeting at 5:45pm.

Respectfully submitted:

Jennifer Goewey  
Assistant to Town Administrator