

**TOWN OF SHEFFIELD  
BOARD OF SELECTMEN  
MAY 21, 2012  
TOWN HALL  
7:00 PM**

Board Members Present: Rene C. Wood, Chairman  
Julie M. Hannum  
David A. Smith, Jr.

Others Present: Rhonda LaBombard, Town Administrator  
Jennifer Goewey, Assistant to Town Administrator

Members of the public

Chairman Wood called the meeting to order at 7:00 pm.

**BOARD REORGANIZATION:**

Chairman Wood thanked the voters for their support at the recent election. Selectman Hannum moved to nominate Selectman Smith to serve as Chairman, seconded by Chairman Wood. The motion carried unanimously. Selectman Wood moved to nominate Selectman Hannum to serve as Clerk, seconded by Chairman Smith. The motion carried unanimously.

**APPROVAL OF MINUTES:**

Selectman Wood moved to approve the minutes from the April 2, April 20, April 23 (three sets) April 30 and the May 7, 2012 meetings seconded by Selectman Hannum. The motion carried unanimously.

**ICLEI:**

Connor Pelkey and Pat Feeley, students from Berkshire School were present to discuss ICLEI, a nonprofit program that helps towns implement sustainability. It was consensus of the Board that the students provide three towns in Massachusetts who have participated in the program and follow up at a future meeting.

**FARMERS MARKET:**

The Manager of the Farmers Market, Amelia Wolfe, was present to discuss the upcoming season. The Farmers Market will be open from Friday, May 25, 2012 thru September from 2:30-6:30.

**CITIZENS UNITED-BEN SCHAWINSKY:**

Mr. Schawinsky was not present. The discussion was tabled.

**APPOINTMENT- HIGHWAY TRUCK DRIVER/LABORER/EQUIPMENT OPERATOR:**

Discussion ensued regarding the appointment of a Highway Driver/Laborer/Equipment Operator. Selectman Wood moved to appoint Thomas Reynolds to the Highway Department as a Truck Driver/Laborer/Equipment Operator, pending the passage of the physical exam, seconded by Selectman Hannum. The motion carried unanimously.

**FY 2013 TRANSFER STATION FEES:**

Discussion ensued regarding the FY2013 transfer station fees. Administrator LaBombard recommended the following rates for FY13:

- \$175.00- Regular Sticker
- \$120.00- reduced Sticker for 70 years old and above
- \$10.00- 2<sup>nd</sup> Sticker
- \$30.00- Recycling Sticker

Selectman Hannum moved to approve the FY2013 Transfer Station Fees as presented, seconded by Selectman Wood. The motion carried unanimously.

**RECYCLING CONTRACT:**

Discussion ensued regarding the contract for the Transportation of Recyclable Paper and Containers which will expire on June 30, 2012. JTC and Sons, Inc has agreed to continue with the same price of \$230.00 per haul for FY13. Selectman Hannum moved to extend the contract with JTC & Sons, Inc. for an additional 12 months commencing July 1, 2012, seconded by Selectman Wood. The motion carried unanimously.

**RESIGNATION-CULTURAL COUNCIL:**

A letter of resignation was received from Ann Dunne, from the Cultural Council. Selectman Hannum moved to accept the resignation from Ann Dunne and send her a letter of thanks, seconded by Selectman Wood. The motion carried unanimously.

**APPOINTMENT-COMMISSION ON DISABILITIES:**

Selectman Wood moved to appoint Lori-Beth Amato to the Commission on Disabilities for a term to expire June 30, 2014, seconded by Selectman Hannum . The motion carried unanimously.

**BUILDING COMMITTEE FOR SENIOR CENTER:**

Discussion ensued regarding the formation of a Senior Center Building Committee for the purpose of reviewing and updating plans to complete the lower level. It was consensus of the Board the Committee shall be made of 7 members. The Council on Aging (COA) will choose one COA member for the committee. The remaining 6 members will be appointed by the Board of Selectmen, including one member of the Board. Those interested on serving on the committee should submit an email or letter of interest to the Town Administrator.

**TOWN ADMINISTRATOR'S CONTRACT AMMENDMENT:**

Discussion ensued regarding the contract between the Town and Administrator Rhonda LaBombard. The amendment would change the contract expiration date from August 1, 2013 to June 30, 2013. Selectman Hannum moved to amend the agreement between the Town and Administrator LaBombard, seconded by Selectman Wood. The motion carried unanimously.

**SELECTMEN'S ITEMS:**

Selectman Wood announced that the Ashley Falls parade would be at 8 am, and the Sheffield parade would be at 10 am on May 28, 2012.

Selectman Wood announced that the Mt. Everett High School Library would be dedicated to Mr. Troggi on Sunday May 27, 2012 at 1pm.

Selectman Wood thanked the Board for her Chairmanship over the last year.

Selectman Hannum congratulated Selectman Wood for being elected to serve another three year term and

Congratulated David Smith Jr. on becoming Chairman.

Selectman Hannum inquired about the sign for the canoe launch at the covered bridge.

**TOWN ADMINISTRATOR ITEMS:**

Administrator LaBombard reminded all appointed officials that appointment letters are due on Friday, May 25, 2012.

The Council on Aging and the Board of Selectmen will schedule a working session for June.

**PUBLIC COMMENTS:**

Susan Butler was present to discuss storage of files in the Town Hall and submitted a letter to the Board.

**OTHER BUSINESS:**

George Oleen, Friends of the Sheffield Senior Center, requested a Temporary Roadside Event Sign Permit for a Tag Sale to be held on June 2, 2012 at the Senior Center. The sign would be erected May 25, 2012 and removed on June 3, 2012. Selectman Hannum moved to grant the Friends of the Sheffield Senior Center the Temporary Roadside Event Sign Permit for a Tag Sale to be held on June 2, 2012, at the Senior Center, seconded by Selectman Wood. The motion carried unanimously.

Administrator LaBombard announced that the Department of Agricultural Resources sent a letter stating their intent to purchase approximately 110 acres of land on Lime Kiln Road and Egremont Sheffield Road.

Administrator LaBombard announced that the Department of Agricultural Resources sent a letter requesting a reduction of a notification period from 120 days to 60 days. This is regarding a prior announcement of their intent to purchase approximately 354 acres on Lime Kiln and Bow Wow Roads. The original announcement stated all of the land was in Sheffield, however approximately one acre is located in Egremont. Selectman Hannum moved to reduce the notification period from 120 to 60 days for the MDAR request, seconded by Selectman Wood. The motion carried unanimously.

Selectman Wood moved to adjourn the meeting, seconded by Selectman Hannum. The motion carried unanimously.

Chairman Smith adjourned the meeting at 8:06 pm.

Respectfully submitted:

Jennifer Goewey  
Assistant to Town Administrator