

**TOWN OF SHEFFIELD
BOARD OF SELECTMEN
JUNE 18, 2012
TOWN HALL
7:00 PM**

Board Members Present: David A. Smith Jr, Chairman
Julie M. Hannum
Rene C. Wood

Others Present: Rhonda LaBombard, Town Administrator
Jennifer Goewey, Assistant to Town Administrator

Members of the public

Chairman Smith called the meeting to order at 7:00 pm.

APPROVAL OF MINUTES:

Selectman Hannum moved to approve the minutes from the June 4, 2012 meetings seconded by Selectman Wood. The motion carried unanimously.

POLICE CHIEF RETIREMENT:

A notice of retirement was received from Police Chief James McGarry. Selectman Hannum moved to accept the notice of retirement from Police Chief James McGarry effective July 31, 2012, seconded by Selectmen Wood. The motion carried unanimously.

RATIFICATION OF FINANCE COMMITTEE APPOINTMENTS:

Moderator Bruce Person submitted a letter to reappoint John James and Colin Smith to the Finance Committee. Selectman Wood moved to ratify the appointments of John James and Colin Smith for a three year term to the Finance Committee, seconded by Selectman Hannum. The motion carried unanimously.

AGRICULTURAL RESTRICTION-WEST ROAD:

Discussion ensued regarding an Agricultural Restriction on West Road and the Conservation Commission co-holding the restriction with the Sheffield Land Trust. It was consensus of the Board to table the issue for a future meeting.

CLOTHING RECYCLING BOX:

Recycling Coordinator David Steindler has recommended that a drop box, provide by Goodwill Industries, be placed at the Transfer Station for residents to donate clothing and textiles. Good will would be responsible for maintaining the box. Selectman Wood moved to authorize a clothing drop box to be placed at the Transfer Station, seconded by Selectman Hannum. The motion carried unanimously. Discussion ensued regarding access to the box from residents who do not obtain a Transfer Station sticker, and the location of the box at the Transfer Station.

SHEFFIELD ASSOCIATION REQUEST FOR SUPPORT:

Trudy Miller, from the Sheffield Association, submitted a letter requesting funding for the cost of the Sheffield Times Annual Meeting/Election supplement. It was consensus of the Board to take the request under advisement and discuss at a future meeting.

BERKSHIRE REGIONAL TRANSIT AUTHORITY REPRESENTATIVE:

Discussion ensued regarding a representative on the Berkshire Regional Transit Authority (BRTA) Advisory Board. The discussion was tabled until more information could be obtained regarding the meeting schedule.

FIVE TOWN ADVISORY COMMITTEE:

Discussion ensued regarding the Five Town Cable Advisory Committee. There are currently 3 open seats on the committee. It was consensus of the Board to submit an article for the Sheffield Times stating all of the Board and Committee vacancies.

WIND SITING LEGISLATION:

This item was tabled.

VETERAN’S GRAVE OFFICER JOB DESCRIPTION:

Discussion ensued regarding the job description of a Veteran’s Grave Officer. Selectman Wood moved to adopt Massachusetts General Law Chapter 115, section 9 with job description as presented by the Town Administrator, seconded by Selectman Hannum. The motion carried unanimously.

FY2013 APPOINTMENTS:

Selectman Wood moved to appoint:

Dominic Polumbo and Ruth Ziegler to one year terms as Agricultural Commission, alternate

Martin Clark to a one year term as Animal Control Officer

Richard Boardman to a one year term as Animal Inspector

Barbara West to a three year term to the Board of Assessors

Cheryl Blackburn to a three year term to the Conservation Commission

Bruce Person to a one year term as Constable

Richard Magenis, Janet Stanton, Dorris Van Deusen to three year terms to the Council on Aging

Carl VanDeusen to a one year term as Assistant Electrical Inspector

Edward McCormick to a one year term as Emergency Management Coordinator

Robert Krupski to a one year term as Gas and Piping Inspector

Robert Gennari to a one year term as Assistant Gas and Piping Inspector

George Oleen to a one year term as Health Inspector

Marilyn Wightman and John Stookey to three year terms to the Housing Commission

Felecie Joyce to a one year term as Parking Clerk

Robert Krupski to a one year term as Plumbing Inspector

Robert Gennari to a one year term as Assistant Plumbing Inspector

Ryan Kresiak, Jacob Gonska, Brian Fahey, Eric Munson and Susan Rathbun to three year terms as

Full Time Police Officers

Michael Ovitt, Gary Mitchell, and Richard Robarge to three year terms as Reserve Intermittent Police Officers

Michael Pezzee to a one year term as Public Weigher

David Steindler to a one year term as Recycling Coordinator

Richard Kirchner to a one year term as South Berkshire District Veterans Service Delegate

Felecie Joyce to a three year term as Town Clerk

Jill Hughes to a three year term as Assistant Town Clerk

Kopelman & Paige, P.C., to a one year term as Town Counsel

D.M. Moschos to a one year term as Town Counsel-Special

Edward Lord to a one year term as Tree Warden

Laurie Hils to a one year term as Veteran’s Agent

Greig Sedor to a one year term as an alternate member of the Zoning Board of Appeals, seconded by Selectman Hannum. The motion carried unanimously.

Selectman Wood recused herself from the appointment of BRPC Delegate Alternate. Selectman Hannum moved to appoint Rene Wood to a one year term as BRPC Delegate Alternate, seconded by Selectman Smith. The motion carried unanimously.

Discussion ensued regarding the Building Inspector appointment. Selectman Hannum moved to appoint Thomas Carmody to a two year term as Building Inspector, seconded by Selectman Wood. The motion carried unanimously.

Discussion ensued regarding the appointment of Principal Assessor. Selectmen Hannum moved to appoint Tammy Blackwell to a three year term as Principal Assessor, seconded by Selectman Wood. The motion carried unanimously.

Selectman Wood moved to appoint Scott Smith and Priscilla Cote to three year terms to the Board of health. The motion died for lack of a second.

Discussion ensued regarding appointments to the Board of Health. Selectman Hannum moved to appoint Scott Smith and Priscilla Cote to one year terms to the Board of Health, seconded by Selectman Wood. The motion carried unanimously.

Discussion ensued regarding the Electrical Inspector Appointment and the appointment was tabled.

Discussion ensued regarding the Senior Center Director appointment. Selectman Wood moved to appoint John Arthur Miller to a one year term as Senior Center Director, seconded by Selectman Hannum. The motion carried unanimously.

Selectman Wood recused herself from the Zoning Board of Appeals appointment. Selectman Hannum moved to appoint Richard Kirchner to a three year term to the Zoning Board of Appeals, seconded by Chairman Smith. The motion carried unanimously.

FY2013 ANNOUNCEMENTS:

Administrator LaBombard read the following list of applicants and vacancies for FY 2013:

| | | |
|--------------------------------|-------------|--|
| Conservation Commission | 2 vacancies | James T. Collingwood Sr., Howard Chezar |
| Constable | 1 vacancies | James McGarry |
| Emergency Management Director | 1 vacancy | James McGarry |
| Local Emergency Management | 5 vacancies | James McGarry, Richard Boardman, David Smith Jr., Rhonda LaBombard |
| Police Officer-Reserve/Interm. | 1 vacancies | Scott Farrell |

Action on the above appointments will take place at the next meeting.

SELECTMEN’S ITEMS:

Selectman Wood also congratulated the Mt. Everett baseball team for winning the Western Mass Division III championship.

TOWN ADMINISTRATOR ITEMS:

Administrator LaBombard shared a thank you note that was received from the Gt. Barrington Cooperative Preschool to Ryan Shimmom of the Highway Department who participated in their annual “Truck Day” fundraiser.

PUBLIC COMMENTS:

Kathy Orlando Orlando, from the Sheffield Land Trust, was present to discuss the Agricultural Restriction on West Road.

Trudy Weaver Miller requested the Town Administrators input on the Senior Center Director's appointment. Administrator LaBombard stated that she agreed with the one year appointment for the Senior Center Director.

Susan Butler was present to discuss storage of files in the Town Hall and submitted a letter to the Board.

Claudia Martin stated that the window treatments are installed at the Senior Center and that they look great.

OTHER BUSINESS:

Town Administrator LaBombard presented an application from Peter Walsh for a curb cut permit on Berkshire School Road. Selectmen Wood moved to approve the curb cut application submitted by Peter Walsh seconded by Selectmen Hannum. The motion carried unanimously.

Discussion ensued regarding peddling and solicitation and it was consensus of the Board to table the issue until more information could be obtained.

Discussion ensued regarding the purchase of an assisted listening device.

Jeremiah Cronin submitted his resignation from the Fire Department. Selectman Hannum moved to accept the resignation from Jeremiah Cronin and send him a letter of thanks, seconded by Selectmen Wood. The motion carried unanimously.

Selectman Hannum moved to adjourn the meeting, seconded by Selectman Wood. The motion carried unanimously.

Chairman Smith adjourned the meeting at 8:23 pm.

Respectfully submitted:

Jennifer Goewey
Assistant to Town Administrator