

**TOWN OF SHEFFIELD  
BOARD OF SELECTMEN  
JANUARY 9, 2013  
TOWN HALL  
WORKING MEETING  
4:15 PM**

Board Members Present: David Smith, Jr., Chairman  
Julie M. Hannum  
Rene C. Wood

Others Present: Rhonda LaBombard, Town Administrator  
Michael Ovitt, Collector/Treasurer  
Tammy Blackwell, Principal Assessor  
Felecie Joyce, Town Clerk  
Tom Carmody, Building Commissioner  
John Arthur Miller, Senior Center Director  
Eric R. Munson III, Interim Police Chief  
Edward Lord, High Superintendent

Chairman Smith opened the meeting at 4:15 pm.

Discussion ensued regarding the Personnel Policy. Legal counsel is reviewing the document. The changes suggested at the meeting with the employees have been incorporated. The one major change is the increase in accumulated sick time, which has changed to allow employees to accumulate 75 days.

The Board would like to meet with each Department Head individually to discuss their department; schedules of the meeting were distributed.

Discussion ensued regarding updated technology, training and Mass Broadband.

Selectman Wood moved to adjourn the meeting, seconded by Selectman Hannum. The motion carried unanimously.

Chairman Smith adjourned the meeting at 4:45 pm.

Respectfully submitted:

Rhonda LaBombard  
Town Administrator