

**TOWN OF SHEFFIELD  
BOARD OF SELECTMEN  
JANUARY 16, 2013  
TOWN HALL  
WORKING MEETING  
4:30 PM**

Board Members Present: David Smith, Jr., Chairman  
Julie M. Hannum  
Rene C. Wood

Others Present: Rhonda LaBombard, Town Administrator

Chairman Smith opened the meeting at 4:30 pm.

The Board met with Town Clerk Felecie Joyce. Discussion ensued regarding the Town Clerk's department, staffing, software issues and needs for the department.

The Board met with Interim Police Chief Eric R. Munson, III. Discussion ensued regarding the Police Department, staffing, technology, FY2014 budget information and needs for the department.

The Board confirmed meeting schedule for January and February.

Interim Chief Munson introduced Brennen Polidoro to the Board as an applicant for appointment as Reserve Intermittent Officer. Action on the appointment will take place on February 4<sup>th</sup>.

DEP did an inspection at the Transfer Station and have sent notice that they think the Goodwill Box is on a portion of the capped landfill. White Engineering has been contacted to survey the area to determine if the box has disrupted the area.

Discussion ensued regarding a Fire Department turnover and request for payment for preparation of Fire Reports. It was the consensus to pay the fee and discuss this with the Fire Chief at his meeting with the Board in February.

Discussion on the Community Preservation Act (CPA) will be tabled to a future meeting.

Discussion ensued regarding Seasonal Snow Plow Drivers. Two highway employees have been out due to illness. Selectman Wood moved to have all extra highway employees classified as Temporary Highway Employees paid at the rate of \$20.00 per hour, effective January 15, 2013, seconded by Selectman Hannum. The motion carried unanimously.

The Sheffield Friendly Union has requested that the Town continue to plow in front of Dewey Hall under the roofed entrance. Selectman Hannum moved to have the Highway continue to plow in front of Dewey Hall with the truck that plows the sidewalk, seconded by Selectman Wood. The motion carried unanimously.

The Board received a request to have a student from the Southern Berkshire Regional School District assist in the preparation of the Board of Selectmen meetings. Discussion ensued and it was determined that there is really not assistance anyone could give for the meeting preparations. Chairman Smith will follow up the request.

Discussion ensued regarding a complaint that the Goodwill box at the Transfer Station is not being opened by the staff on Sundays. This issue will be discussed with the employees who usually work on Sunday.

The Sheffield Friendly Union submitted an application for a Temporary Roadside Event Sign for a Craft Sale on February 3, 21013 at Dewey Hall. The sign would be erected on January 28, 2013 and removed on February 3, 2013. Interim Chief Munson has approved the sign.  
Selectman Wood moved to approve the Temporary Roadside Event Sign for the Sheffield Friendly Union for a Craft Sale on February 3, 2013 at Dewey Hall, seconded by Selectman Hannum. The motion carried unanimously.

Selectman Wood gave a brief update on Rest of River. More information and a continuation of the update will be on the agenda for the meeting on February 4, 2013.

Selectman Hannum moved to adjourn the meeting, seconded by Selectman Wood. The motion carried unanimously.

Chairman Smith adjourned the meeting at 7:20 pm.

Respectfully submitted:

Rhonda LaBombard  
Town Administrator