

**TOWN OF SHEFFIELD  
BOARD OF SELECTMEN  
MARCH 4, 2013  
TOWN HALL  
7:00 PM**

Board Members Present: David A. Smith Jr, Chairman  
Julie M. Hannum  
Rene C. Wood

Others Present: Rhonda LaBombard, Town Administrator  
Alicia Powers, Assistant to Town Administrator

Members of the public

Chairman Smith called the meeting to order at 7:00 pm.

**APPROVAL OF MEETING MINUTES:**

Selectman Wood moved to approve the minutes from the February 21 2013, and February 25, 2013 meetings, seconded by Selectman Hannum. The motion carried unanimously.

**USE OF THE COVERED BRIDGE:**

Administrator LaBombard stated that she had a received an e-mail from Ben Brunnschweiler describing the short film that he is requesting to shoot at the Covered Bridge. The film is about depression and suicide and bringing awareness to this subject. It was the consensus of the Board that they would table this until they have more details.

**2013 ARBOR DAY CELEBRATION:**

Tom Ingersoll from the Sheffield Tree Project has submitted a request to hold their 2013 Arbor Day Celebration and Proclamation at the Bushnell Sage Library on April 27, 2013 from 10:00 am to Noon. He would like to replace two trees and plant one additional tree. Selectman Wood thanked Sheffield Tree Project and Tom Ingersoll and moved to accept the request for the 2013 Arbor Day Celebration and Proclamation to be held at the Bushnell Sage Library on April 27, 2013, seconded by Selectman Hannum. The motion carried unanimously.

**UPDATE ON THE GOODWILL BOX:**

Administrator LaBombard stated the Town contacted White Engineering to assist in working with the Massachusetts Department of Environmental Protection with respect to the Goodwill Box placed on top of part of the landfill and associated excavating activities. White Engineering was able to complete a topographic survey of the area and are currently preparing a number of alternatives to be submitted to the Massachusetts Department of Environmental Protection.

**EMPLOYEE TRAINING:**

Administrator LaBombard stated there will be two staff trainings to be held at the Town Hall. The first training titled Harassment and Discrimination Prevention will be held on March 20, 2013 from 10:30am to noon. The second training titled Social Media @ Ur Workplace will be held on April 9, 2013 from 10:30 am to noon. The Town Hall will be closed for the duration of both trainings.

**SOLAR NET METERING:**

Administrator LaBombard stated that she received an e-mail from Steve Plonsker in regards to Solar Net Metering. He is interested in talking with the Town and possibly the School District about net metering a portion of the output in a way for the Town to save some money. It was the consensus of the Board to invite Steve Plonsker to speak with the Board and give a presentation on Solar Net Metering.

**SELECTMEN’S ITEMS:**

Selectman Wood gave an update on MBI and stated that installations will be completed sometime in March. Selectman Wood also stated that the Time Warner Cable contract has been completed and will now go to the lawyers for review.

**TOWN ADMINISTRATOR ITEMS:**

Administrator LaBombard stated that the first test call for the Town’s Reverse 911 System went out on February 26, 2013. If residents didn’t receive a call they should go to the Town’s website at [www.sheffieldma.gov](http://www.sheffieldma.gov) and click on the Emergency Notification Signup button or call the Town Administrator’s Office at (413)-229-7000 extension 152 for further assistance.

**PUBLIC COMMENTS:**

Resident Susan Butler read a letter that she wrote to the Board of Selectmen’s regarding the purchase of an audio amplification system for anyone who attends a meeting and might have a hearing impairment. She asked that the Board please continue their search for an appropriate amplification system. It was the consensus of the Board to look into this issue further and to discuss all of their options.

**OTHER BUSINESS:**

Emily Reid, Campaign Director with the Fund for the Public Interest has submitted a request to go door to door to talk to citizens about their campaign to end employment discrimination against LGBT Americans. It was the consensus of the Board to look at the Town’s policies on door to door solicitation and see what parameters might be in place for this. It will be tabled until this information is looked at by the Board.

Selectman Hannum moved to adjourn the meeting, seconded by Selectman Wood. The motion carried unanimously.

Chairman Smith adjourned the meeting at 7:34 pm.

Respectfully submitted:

Alicia Powers  
Assistant to Town Administrator