

**TOWN OF SHEFFIELD  
BOARD OF SELECTMEN  
MARCH 18, 2013  
TOWN HALL  
7:00 PM**

Board Members Present: David A. Smith Jr, Chairman  
Julie M. Hannum  
Rene C. Wood

Others Present: Rhonda LaBombard, Town Administrator  
Alicia Powers, Assistant to Town Administrator  
Felecie Joyce, Town Clerk

Members of the public

Chairman Smith called the meeting to order at 7:03 pm.

**APPROVAL OF MEETING MINUTES:**

Selectman Hannum moved to approve the minutes from the February 27, 2013 and March 4, 2013 meetings, seconded by Selectman Wood. The motion carried unanimously.

**MASSACHUSETTS SMALL BUSINESS DEVELOPMENT CENTER NETWORK:**

Keith Girouard, Regional Director of the Massachusetts Small Business Development Center Network was present to discuss how this service could benefit the Town. They provide business advising, training, and capital access which contributes to the entrepreneurial growth of small businesses in Massachusetts. It was the consensus of the board to add their link to the Town's website.

**USE OF COVERED BRIDGE:**

Ben Brunnschweiler has requested permission to use the Old Covered Bridge in a film that he is producing. The film is an independent short film to bring awareness to the subject of depression and suicide. Selectman Wood stated that since the suicide would not take place at the Old Covered Bridge she was fine with this but requested that no signage that says Old Covered Bridge be used in the film. Selectman Hannum moved to allow Ben Brunnschweiler use of the Old Covered Bridge in his film with the restriction that no signage saying Old Covered Bridge be used in the film, seconded by Selectman Wood. The motion carried unanimously.

**TOWN CLERK ELECTION DATES:**

Felecie Joyce was present to discuss the Town's election dates. The dates are as follows: The Special State Primary will be held on Tuesday, April 30, 2013 and the Special State Election will be held on Tuesday, June, 25, 2013. Polling hours for both of these elections will be from 7:00AM-8:00PM. The Annual Town Meeting will be held on May 6, 2013 at Mount Everett Regional High School at 7:00 PM and the Local Elections will be held on May 13, 2013 from 7:00 AM to 7:00 PM.

**TEMPORARY ROADSIDE EVENT SIGNS:**

Sheffield Friendly Union has submitted an application for Temporary Roadside Event Sign permits to erect signs on the Village Green in front of Dewey Hall. The first sign is for Sheffield Contra Dance to be held on March 23. It was erected on March 17 and will be removed on March 25. The second sign is for Sheffield Contra Dance to be held on June 22. It will be erected on June 16 and removed on June 24. The third sign for Sheffield Contra Dance to be held on September 21. It will be erected on September 15 and

removed on September 23. Selectman Wood moved to approve the Temporary Roadside Event Sign Permits to Sheffield Friendly Union for the Sheffield Contra Dances to be held on March 23, June 22 and September 21, seconded by Selectman Hannum. The motion carried unanimously.

Sheffield Emergency Support Group has submitted an application for a Temporary Roadside Event Sign permit to erect a sign on the Village Green. The sign is for a Spaghetti Dinner to be held on Saturday April 6. It will be erected on March 23 and removed on April 6. Selectman Wood moved to approve the Temporary Roadside Event Sign for Sheffield Emergency Support Group for their Spaghetti Dinner to be held on April 6, seconded by Selectman Hannum. The motion carried unanimously.

#### **APPROVAL OF INSPECTION FEES SCHEDULE:**

It was the consensus of the Board to table the approval of the Fire Inspection Fees until more information was gathered on the Smoke and CO inspection fee.

#### **TIME WARNER CABLE CONTRACT:**

Selectman Wood gave an update on the Time Warner Cable Contract and stated that we are waiting to get it back from the lawyers. It was the consensus of the Board to set a tentative date of April 1 for the Public Information Session. Administrator LaBombard stated that a consent form was received from Kopleman and Paige requiring the Selectmen's signatures for representation in the Five Town Cable Television license renewal negotiations and proceedings. Selectman Wood moved to sign the document as presented, seconded by Selectman Hannum. The motion carried unanimously.

#### **REST OF RIVER UPDATE:**

Selectman Wood gave an update on the Rest of River. She stated that the six towns are working with the Berkshire Regional Planning Commission to explore the socioeconomic impact of the river clean up when it happens. Nat Karns, Executive Director of the Berkshire Regional Planning Commission will come and present updates to the Board.

#### **SELECTMEN'S ITEMS:**

Selectman Hannum stated that John Cowen will be present at a future Board of Selectmen meeting to present sign options for the Sheffield Business Association kiosk.

Selectman Wood stated that the public access television agreement was not included in the Time Warner Cable contract so the committee will reconvene and resolve this issue. Selectman Wood asked that the board appoint her for negotiation of the CTSB contract. Selectman Hannum moved to appoint Selectman Wood for the CTSB contract negotiations, seconded by Chairman Smith. The motion carried unanimously.

#### **TOWN ADMINISTRATOR ITEMS:**

Administrator LaBombard stated that Seana Roche has resigned from her position as clerk in the Treasurer/ Collector office. Selectman Hannum moved to accept her resignation and asked that a letter of thanks be sent to her, seconded by Selectman Wood. The motion carried unanimously.

Selectman Hannum moved to adjourn the meeting, seconded by Selectman Wood. The motion carried unanimously.

Chairman Smith adjourned the meeting at 7:38 pm.

Respectfully submitted:

Alicia Powers  
Assistant to Town Administrator