

**TOWN OF SHEFFIELD  
BOARD OF SELECTMEN  
MARCH 27, 2013  
TOWN HALL  
WORKING MEETING  
6:00 PM**

Board Members Present: David Smith, Jr., Chairman  
Julie M. Hannum  
Rene C. Wood

Others Present: Rhonda LaBombard, Town Administrator  
Alicia Powers, Assistant to Town Administrator

Chairman Smith opened the meeting at 6:00 p.m.

Discussion ensued regarding the Annual Town Meeting warrant to all households.

At 6:05 David A Smith Sr., Chairman of the Planning Board and Planning Board member Peter Cherneff requested a moment of the Selectmen's time. Discussion ensued regarding the Planning Boards concerns about communications between employees and boards. Planning Board member Maggie Martin joined the meeting. The Planning Board was cautioned that they were potentially violating the Open Meeting Law but they disagreed. The discussion continued regarding opinion from Town Counsel, State Ethics Commission and possible appeal of the issuance of a building permit. The Planning Board members left at 6:30 p.m.

Discussion ensued regarding Berkshire Health Alliance and Visiting Nurse Association's FY2014 proposals. Selectman Hannum stated that she would like to stay with Visiting Nurse Association for one more year and revisit next year. Selectman Wood moved to accept the Berkshire Visiting Nurse Associations proposal number 1 and authorize the Town Administrator to try to negotiate a lower price, seconded by Selectman Hannum. The motion carried unanimously.

Discussion ensued regarding the dedication of the annual Town Report. Selectman Wood moved to dedicate the annual Town Report to the following retirees: James McGarry, Nancy Hahn and Barbara Fletcher, seconded by Selectman Hannum. The motion carried unanimously.

A new flag pole is needed for the Town Park. Selectman Hannum moved to purchase a new flag pole for the Town Park utilizing Berkshire School donation money, seconded by Selectman Wood. The motion carried unanimously.

Discussion ensued regarding School Committee stipends. It was the consensus of the Board that Administrator LaBombard look into School Committee stipends for FY2014.

Discussion ensued regarding a door to door solicitation policy, Treasurer/Collector office staffing, Highway Department staff and Open Meeting Law training and delinquent business licenses.

Discussion ensued regarding the resignation of the Assistant Electrical Inspector Carl Van Deusen. Selectman Wood moved to not accept Carl Van Deusen's resignation until further discussion with Mr. Van Deusen, seconded by Selectman Hannum. The motion carried unanimously.

Discussion ensued regarding the personnel policy, an Emergency Management Director and purchasing a sound system for Board of Selectmen meetings.

Discussion ensued regarding Berkshire Regional Planning Commissions report on the intersection at Bow Wow Road, Cook Road and Miller Avenue. Selectman Wood moved to update the signage at the intersections of Bow Wow Road, Cook Road and Miller Avenue and to make a copy of the intersection report available in the Town Clerk's office for residents to view, seconded by Selectman Hannum. The motion carried unanimously.

Selectman Wood moved to adjourn the meeting, seconded by Selectman Hannum. The motion carried unanimously.

Chairman Smith adjourned the meeting at 7:57 p.m.

Respectfully submitted:

Alicia Powers  
Assistant to Town Administrator