

**TOWN OF SHEFFIELD
BOARD OF SELECTMEN
APRIL 1, 2013
TOWN HALL
7:00 PM**

Board Members Present: David A. Smith Jr, Chairman
Julie M. Hannum
Rene C. Wood

Others Present: Rhonda LaBombard, Town Administrator
Alicia Powers, Assistant to Town Administrator
Laura Grunfeld, Chairman Commission on Disabilities

Members of the public

Chairman Smith called the meeting to order at 7:00 pm.

APPROVAL OF MEETING MINUTES:

Selectman Wood moved to approve the minutes from March 6, 2013 and March 18, 2013 seconded by Selectman Hannum. The motion carried unanimously.

TIME WARNER CABLE PUBLIC INFORMATION SESSION:

Stephen Moritz, Chairman and Linda Miller from the Five Town Cable Advisory Committee and Time Warner Cable representative John Mucha were present to discuss the completed Time Warner Cable Contract and to answer any questions residents might have in regards to the contract.

COMMISSION ON DISABILITIES TRAINING:

Laura Grunfeld was present to ask for the Board's permission to hold a training at the Senior Center on October 21, 2013 from 9:30 a.m.-12:00 p.m. and for permission to invite the public to attend. It was the consensus of the Board to first find out what the capacity of the Senior Center is. Selectman Wood also requested that a certain number of spots be set aside for Sheffield residents. Ms. Grunfeld also talked about the Visitability Resources documents that she would like to have available in the Building Inspector's office for residents who are building new homes. It was the consensus of the Board to discuss this with the Building Inspector.

SHEFFIELD FARMERS MARKET APPROVAL:

Amelia Wolfe was present to request the Board's approval for the Sheffield Farmers Market 2013 schedule. The Farmers Market will open on May 10, 2013 and close on October 11, 2013; it will run every Friday from 2:30-6:30 p.m. Selectman Wood moved to approve the Sheffield Farmers Market dates and times as presented, seconded by Selectman Hannum. The motion carried unanimously.

Ms. Wolfe also requested that a link to the Sheffield Farmers Market be put on the Town's website. It was the consensus of the Board to look at the Sheffield Farmers Market website and discuss further.

TEMPORARY ROADSIDE EVENT SIGNS:

Ms. Wolfe presented the Board with an application for a Temporary Roadside Event Sign permit for the Sheffield Farmers Market. She also requested permission from the Board to leave the sign up at all times for the duration of the Farmers Markets. It was the consensus of the Board to put the application

for the Sheffield Farmers Market Temporary Roadside permit on the next Board of Selectmen meeting agenda and to discuss Ms. Wolfe's request for semi-permanent signage.

The Sheffield Cub Scout Pack 28 has submitted an application for a Temporary Roadside Event Sign permit to erect a sign on the Village Green and at the Berkshire School Road and Route 7 intersection for the Pinewood Derby on April 20. The signs will be erected on April 20 and removed on April 20.

Selectman Wood moved to approve the Temporary Roadside Event Sign Permit to Sheffield Cub Scout Pack 28 for the Pinewood Derby to be held on April 20, seconded by Selectman Hannum. The motion carried unanimously.

BERKSHIRE COUNTY MOSQUITO CONTROL:

Selectman Hannum moved to have Chairman Smith sign the declaration of support for Berkshire County Mosquito Control funding for FY14, seconded by Selectman Wood. The motion carried unanimously.

FIRE DEPARTMENT INSPECTION FEES:

Selectman Hannum moved to approve the Fire Department inspection fees as presented, seconded by Selectman Wood. The motion carried unanimously.

DAN JOHNSON – CONGRESSMAN NEAL'S OFFICE:

Administrator LaBombard stated that Dan Johnson from Congressman Neal's office will be at the Town Hall on Wednesday May 8, 2013 from 1:30 - 2:30 to answer any questions residents may have. Residents with any questions are welcome to attend.

POLICY FOR DOOR TO DOOR SOLICITATION:

The Board reviewed the draft of the door to door solicitation policy. Selectman Wood stated that she would like a line to be added stating that the Town assumes no liability for anyone soliciting door to door. Discussion ensued regarding the solicitation by-law. It was the consensus of the Board that the policy state that solicitors adhere to the Town Bylaws. Selectman Wood moved to adopt the Door to Door Solicitation policy as amended, seconded by Selectman Hannum. The motion carried unanimously.

SELECTMEN'S ITEMS:

Selectman Hannum asked Chairman Smith if he had any information regarding the Annual Kiwanis Roadside Cleanup. Chairman Smith stated that he would bring it up at the next Kiwanis meeting. Selectman Wood stated that she would like to thank the residents who pick up roadside trash.

Selectman Wood stated that she would like to congratulate the Mount Everett Robotics Team and their advisors for winning first place at the State Championship. Selectman Wood also reminded residents that April 10 is the deadline to register for the April 30th primary.

TOWN ADMINISTRATOR ITEMS:

Administrator LaBombard stated that in the Berkshire Record this week there was a magazine called The Best 2013 in which Sheffield was recognized for best managed community and for the best county department Sheffield Highway Department.

PUBLIC COMMENT:

David West asked if the fire inspection fees go into a revolving fund. Administrator LaBombard stated that fire inspection fees do go into a revolving fund.

OTHER BUSINESS:

Administrator LaBombard stated that Todd Mack has recommended a sound system in the amount of \$964.00 for the Town to purchase to assist the hearing impaired at meetings. Administrator LaBombard

stated that she would also recommend this sound system. Selectman Hannum moved to accept the recommendation and purchase the sound system, seconded by Selectman Wood. The motion carried unanimously.

Selectman Wood moved to adjourn the meeting, seconded by Selectman Hannum. The motion carried unanimously.

Chairman Smith adjourned the meeting at 8:10 pm.

Respectfully submitted:

Alicia Powers
Assistant to Town Administrator