

**TOWN OF SHEFFIELD  
BOARD OF SELECTMEN  
APRIL 25, 2013  
TOWN HALL  
WORKING MEETING  
6:00 PM**

Board Members Present: David Smith, Jr., Chairman  
Julie M. Hannum  
Rene C. Wood

Others Present: Rhonda LaBombard, Town Administrator  
Alicia Powers, Assistant to Town Administrator  
Thomas Carmody, Building Inspector

Chairman Smith opened the meeting at 6:00 PM.

Discussion ensued regarding Town Counsel's legal opinion on an appeal that the Planning Board has filed. It was the consensus of the Board to give each member of the Zoning Board of Appeals a copy of the legal opinion.

Discussion ensued regarding the Zoning Board of Appeals access to Town Counsel. Selectman Wood moved to have Town Counsel present at the ZBA public Hearing to be held on May 9, 2013.

Selectman Wood amended her motion to have Town Counsel present at the May 9 hearing if requested, seconded by Selectman Hannum. The motion carried unanimously.

Discussion ensued regarding the Sheffield Business Association building and sign. It was the consensus of the Board that the Building Inspector would contact that Sheffield Business Association and let them know that they need to apply to the ZBA for a setback variance. It was also the consensus of the Board that a letter be written to the ZBA asking that the fees be waived on this matter. Selectman Wood moved to have the Board of Selectman pay for the ZBA fee if it does not get waived, seconded by Selectman Hannum. The motion carried unanimously.

Discussion ensued regarding notices of determination.

Discussion ensued regarding the Goodwill box located at the Transfer Station and Transfer Station repairs including paving, drainage, attendant sheds, signage, and the possibility of putting roofs over all open containers.

Discussion ensued regarding the swap shop at the Transfer Station. It was the consensus of the Board that a list be made of what items can go on the swap shop shelves and any items not on that list can be put into the Goodwill Box.

Discussion ensued regarding right of first refusal for the Borestone LLC/Four Corners LLC property located at the Sheffield Business Park.

Selectman Wood gave an update on the Rest of River; she stated that all six Rest of River communities are concerned about the DEP proposed regulations and asked the Berkshire

Regional Planning Commission to write a letter expressing those concerns for the municipalities. Selectman Wood stated that the letter is complete and ready for signatures. Selectman Hannum move to have Chairman Smith sign the letter to the MassDEP, seconded by Selectman Wood. The motion carried unanimously.

Administrator LaBombard stated that the office assessment of the Treasurer/Collector office will take place on Monday April 29, 2013 and if needed Tuesday April 30, 2013.

Administrator LaBombard stated that she thought it would be a good idea to move the responsibility of Transfer Station sticker sales from the Treasurer/Collector office to Jill Hughes, Town Hall Clerical Support. Selectman Wood moved to give the responsibility of Transfer Station sticker sales to Jill Hughes, seconded by Selectman Hannum. The motion carried unanimously.

Administrator LaBombard stated that Interim Police Chief Munson has expressed interest in assigning an officer to be a full time School Resource Officer and then pursuing a grant for a full time three year officer in which the Department of Criminal Justice will pay 75% of that salary. Discussion ensued. Selectman Wood moved to ask Interim Police Chief Munson and Administrator LaBombard to pursue the grant for a full time police officer in which 75% of the salary would be paid by the Department of Criminal Justice, seconded by Selectman Hannum. The motion carried unanimously.

Administrator LaBombard stated that the Library Trustees have offered the Library Director position to one of the candidates. Discussion ensued, including library staffing and the Library budget.

Selectman Wood moved to adjourn the meeting, seconded by Selectman Hannum. The motion carried unanimously.

Chairman Smith adjourned the meeting at 7:45 PM

Respectfully submitted:

Alicia Powers  
Assistant to Town Administrator