

**TOWN OF SHEFFIELD  
BOARD OF SELECTMEN  
MAY 13, 2013  
TOWN HALL  
WORKING MEETING  
5:00 PM**

Board Members Present: David Smith, Jr., Chairman  
Julie M. Hannum  
Rene C. Wood

Others Present: Rhonda LaBombard, Town Administrator  
Alicia Powers, Assistant to Town Administrator  
David West

Chairman Smith opened the meeting at 5:00 PM.

Discussion ensued regarding the Annual Town Meeting and the reason for Town Counsel's absence. Selectman Wood commended the counters for doing an excellent and timely job. Chairman Smith stated that he received comments that Administrator LaBombard did an excellent job and was very well spoken. It was the consensus of the Board that handouts for the Annual Town Meeting be received in the Town Administrator's Office before the meeting and that Town informational handouts be stapled together for future meetings.

Administrator LaBombard stated that Town Counsel and Special Town Counsel's appointments will be expiring on June 30, 2013. Discussion ensued. It was the consensus of the Board to make a decision regarding Town Counsel and Special Town Counsel appointments at their next Board of Selectmen meeting on May 20, 2013.

Discussion ensued regarding an employee complaint about the Personnel Policies and Procedures manuals section on vacation time. It was the consensus of the Board that the vacation schedule in the Personnel Policies and Procedures manual is correct. Administrator LaBombard stated that in reviewing the policy, it was noticed that one employee did not receive enough vacation time for Fiscal Year 2013. It was the consensus of the Board to add the five days to the employees earned time.

Administrator LaBombard stated that JTC & Sons Inc. was interested in renewing its solid waste and recycling hauling contracts. A letter was received from JTC & Sons Inc. stating that there would be an increase in recycling hauling of \$772.80 per year. The letter also stated that in the new contract they would like a clause that states if gas prices reach \$4.99 per gallon the contract may be reopened to discuss hauling costs. Selectman Hannum moved to accept the proposal as presented. Selectman Hannum withdrew her motion. It was the consensus of the Board to discuss at the next Board of Selectmen meeting on May 20, 2013.

Administrator LaBombard stated that there has been a request for permission to film part of a movie at Race Mountain. Administrator LaBombard stated that in her opinion this matter is not in the Board's purview because the land is not owned by the Town. Discussion ensued. It was the consensus of the Board that this was not in their purview, but would like whoever is filming on Race Mountain to let the Police Department know when they filming will take place.

Administrator LaBombard stated that there is one person who is up for reappointment who no longer lives in Sheffield. Administrator LaBombard asked the Board what their opinions were if

this person were to reapply. Discussion ensued. It was the consensus of the Board to add a line to the appointment expiration letter stating that preference may be given to a Sheffield resident.

Administrator LaBombard discussed her concerns about an e-mail that was read at the Zoning Board of Appeals public hearing for Primax Properties.

Administrator LaBombard stated that the Visiting Nurse Association has reduced their price by \$250.00. Administrator LaBombard stated that she signed and returned the contract.

Selectman Hannum stated that the Collective Bargaining Unit D negotiations for the Southern Berkshire Regional School District were never finished so she will be working on this.

Selectman Wood stated that an article regarding the letter that Berkshire Regional Planning Commission wrote on behalf of the six rest of river communities and DEP Commissioner Kimmel's comments has been published in the Berkshire Record. Selectman Wood stated that she believes the article will work in the communities favor by bringing attention to these proposed DEP changes, with which the communities have concerns.

Selectman Hannum moved to adjourn the meeting, seconded by Selectman Wood. The motion carried unanimously.

Chairman Smith adjourned the meeting at 5:36 PM

Respectfully submitted:

Alicia Powers  
Assistant to Town Administrator