

**TOWN OF SHEFFIELD  
BOARD OF SELECTMEN  
WORKING MEETING  
AUGUST 19, 2013  
TOWN HALL  
6:00 PM**

Board Members Present: Julie M. Hannum, Chairman  
Rene C. Wood  
Edwin J. Dobson

Others Present: Rhonda LaBombard, Town Administrator  
Alicia Dulin, Assistant to Town Administrator  
Michael Ovitt, Treasurer/Collector  
Barbara Roraback, Assistant Treasurer/Collector

Chairman Hannum called the meeting to order at 6:00 pm.

Chairman Hannum stated that the reason for the meeting was to discuss the Collins Center Staffing and Operational Assessment of the Treasurer/Collector Office. She stated that the Selectmen would like to know what Mr. Ovitt and Ms. Roraback think are the useful and not useful recommendations of the assessment. Discussion ensued.

It was the consensus of the Board to schedule another meeting with Mr. Ovitt and Ms. Roraback to finish discussion of the Assessment.

Selectman Wood moved to adjourn the meeting, seconded by Selectman Dobson. The motion carried unanimously.

Chairman Hannum adjourned meeting at 6:55 pm.

Respectfully submitted:

Alicia Dulin  
Assistant to Town Administrator

Documents reviewed at this meeting:  
Collins Center Staffing and Operational Assessment of the Treasurer/Collector Office