

**TOWN OF SHEFFIELD  
BOARD OF SELECTMEN  
NOVEMBER 18, 2013  
TOWN HALL  
5:30 PM**

Board Members Present: Julie M. Hannum, Chairman  
Rene C. Wood  
Edwin J. Dobson

Others Present: Rhonda LaBombard, Town Administrator  
Alicia Dulin, Assistant to Town Administrator

Members of the public

Chairman Hannum called the meeting to order at 5:30 pm.

**APPROVAL OF MEETING MINUTES:**

Selectman Wood moved to approve the minutes from the October 7, 2013 and October 28, 2013 meetings, seconded by Selectman Dobson. The motion carried unanimously.

**PUBLIC HEARING 5:30 PM – VERIZON POLE INSTALLATIONS – COUNTY ROAD:**

Chairman Hannum opened a Public Hearing at 5:32 for ten pole installations on County Road. Paul Davis from UC Synergetic representing Verizon presented the project. There were no public comments. Selectman Wood asked if there were any double poles in town. Mr. Davis stated that he did not know. Administrator LaBombard stated that she would contact Verizon and find out if there are any double poles so they can be discussed at the next pole hearing on November 25, 2013. Selectman Wood moved to close the public hearing, seconded by Selectman Dobson. The motion carried unanimously. Chairman Hannum closed the public hearing at 5:38 PM. Selectman Wood moved to grant the utility pole installations on County Road, seconded by Selectman Dobson. The motion carried unanimously.

**ANTIQUES AND SECONDHAND GOODS LICENSE:**

Michael Bachetti was present to request an Antique and Secondhand Goods license for his business the Bargain Barn on North Main Street. Selectman Wood moved to approve the request for an Antiques and Secondhand Goods license for the Bargain Barn located on North Main Street, seconded by Selectman Dobson. The motion carried unanimously.

**SELECTMEN'S ITEMS:**

Selectman Wood stated that the Community Development Strategy will not be finished for the end of November deadline but hopes to have it finished sometime in the beginning of December.

Selectman Wood stated that at the next meeting she would like to have the Board consider submitting another DLT A grant for a review of the zoning bylaws.

**TOWN ADMINISTRATOR ITEMS:**

Administrator LaBombard stated that the Highway Department hosted a training on calibrating sanders. She stated that it was well attended, with the towns of West Stockbridge, Egremont, Mount Washington, Greenfield, New Marlborough, Pittsfield and Dalton in attendance.

**OTHER BUSINESS:**

Administrator LaBombard stated that a letter had been received from Julie Hannum stating her interest in appointment to the Board of Health.

Administrator LaBombard read a letter from the Board of Health appointing Town Clerk Felecie Joyce and Assistant Town Clerk Jill Hughes as Burial Agents for a two year term to expire June 30, 2015.  
Selectman Wood moved to ratify the Board of Health's appointments of Felecie Joyce and Jill Hughes as Burial Agents for a two year term to expire June 30, 2015, seconded by Selectman Dobson. The motion carried unanimously.

Administrator LaBombard stated that she and the Treasurer/Collector Michael Ovitt conducted three interviews for the open position in the Treasurer/Collector Office. She stated that they both agree on a candidate and wanted to find out how the Selectmen would like to proceed. It was the consensus of the Board to take the recommendation of Administrator LaBombard and Mr. Ovitt and ask the candidate to meet the Board of Selectmen on Monday.

Selectman Wood moved to enter Executive Session for the purpose of discussing litigation strategy concerning Rest of River and Primax Properties and not return to Open Session, seconded by Selectman Dobson. The motion carried as follows:

Chairman Hannum-Aye

Selectman Wood-Aye

Selectman Dobson-Aye

Selectman Wood moved to adjourn the meeting, seconded by Selectman Dobson. The motion carried unanimously.

Chairman Hannum adjourned the meeting at 6:15 PM.

Respectfully submitted:

Alicia Dulin  
Assistant to Town Administrator

Documents reviewed at this meeting:  
Petition for Verizon Pole Installations – County Road  
Antiques and Secondhand Goods License Application – Bargain Barn  
Letters of Interest from Julie Hannum – Board of Health  
Board of Health Appointment Letter – Burial Agents