

**TOWN OF SHEFFIELD  
BOARD OF SELECTMEN  
WORKING MEETING  
FEBRUARY 3, 2014  
TOWN HALL  
5:30 PM**

Board Members Present: Julie M. Hannum, Chairman  
Rene C. Wood

Others Present: Rhonda LaBombard, Town Administrator  
Alicia Dulin, Assistant to Town Administrator  
Eric R. Munson III, Police Chief  
Ryan Kresiak, Police Sergeant

Chairman Hannum called the meeting to order at 5:30 PM

Selectman Wood moved to enter Executive Session for the purpose of applicant screening and return to Open Session, seconded by Chairman Hannum. The motion carried as follows:  
Chairman Hannum-Aye  
Selectman Wood-Aye

Open Session resumed at 6:38 PM

Selectman Wood moved to appoint Krysten Scapin and Nicholas Felix as Reserve Intermittent Police Officers pending signature of an employment letter and contingent upon passing the Field Training, seconded by Chairman Hannum. The motion carried unanimously.

Discussion ensued regarding the Energy Manager Grant. It was the consensus of the Board to indicate that Sheffield would possibly be interested in the grant the next time it is available and that they would like some feedback on how the grant works.

Discussion ensued regarding the balance of the legal budget, the status of Town Counsel review on the Inter-local agreement, paying for an EMT recertification for a member of the Fire Department. It was the consensus of the Board to pay for the EMT recertification for a member of the Fire Department.

Discussion ensued regarding the Town Park reservations. It was the consensus of the Board that Grace Campbell take over the responsibility of Town park reservations and that Administrator LaBombard send a letter to the Town Park and Recreation Committee explaining the situation.

Administrator LaBombard presented the Board with the Board of Selectmen budget for FY15. Discussion ensued regarding the Board of Selectmen budget for FY15 and the possibility of a line item on the FY15 budget for Economic Development. It was the consensus of the Board that there would be a Warrant Article for Economic Development.

Discussion ensued regarding future plans for the Treasurer/Collector Office.

Selectman Wood asked Administrator LaBombard to remind all Town employees that campaigning on Town Property is not allowed.

Selectman Wood moved to adjourn the meeting, seconded by Chairman Hannum. The motion carried unanimously.

Chairman Hannum adjourned the meeting at 6:58 PM.

Respectfully submitted:

Alicia Dulin  
Assistant to Town Administrator

Documents reviewed at this meeting:  
Board of Selectmen FY15 Budget